



TOWN OF CORTLANDT

OFFICE OF THE TOWN CLERK

Town Clerk
LAROUE R. SHATZKIN

Deputy Town Clerk
CHRISTINE B. COTHREN

Town Hall
1 Heady Street
Cortlandt Manor, NY 10567
P: 914-734-1020 F: 914-734-1102
www.townofcortlandt.com/townclerk

Town Supervisor
RICHARD H. BECKER, MD





Town Board Members
JAMES F. CREIGHTON
CRISTIN JACOBY
ROBERT E. MAYES
JOYCE C. WHITE

NOTICE:

Clickable Agenda from Town Clerk, Laroue Shatzkin

Dear Viewer,

In an effort to make online information easier to access and interact with, the Agenda has been updated to be “Clickable”. You can access these features in two ways.

1. From any device, click directly on the Agenda Item you wish to view, and you will be taken to that page of the packet.
2. If accessing from a computer, through the town website, you will have a Table of Contents and thumbnails available.
 - a. Open your options using this button on the top left of the screen: 
 - b. Thumbnails should automatically appear. To see the table of contents, click this button: 
 - c. and this will pop up: 
 - d. Click the arrow next to the word Agenda, and a fully clickable Table of Contents becomes available.
3. If you have downloaded the Agenda, you can click directly on the Agenda item, or access the table of contents by opening the bookmarks, which look like this: 

I hope you enjoy these features as I continue to work to improve your experience. Please feel free to reach out to me at the office if you have feedback or suggestions.

Warmly,

Laroue Shatzkin



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REGULAR MEETING

TOWN BOARD AGENDA – JUNE 11, 2024

PLACE:

TOWN HALL

TIME:

7:00 PM

ORDER OF BUSINESS

MEETING CALLED TO ORDER

PLEDGE TO THE FLAG

SUPERVISOR'S PROCLAMATIONS & REPORTS

ROLL CALL

TOWN BOARD REPORTS

APPROVAL OF THE MINUTES

Approve the Minutes for the May 14, 2024 Regular Meeting.

PUBLIC HEARINGS

1. Public Hearing to Consider a Proposed Increase and Improvement of the Facilities of the Washington Acres Drainage District.
 - a. Close Public Hearing
 - b. Adopt Negative Declaration
 - c. Adopt Public Interest Order
 - d. Adopt Bond Resolution

2. Public Hearing to Consider a Local Law for updated Lighting Standards.
 - a. Open Public Hearing
 - b. Adjourn to July 16, 2024

3. Public Hearing to Consider a Local Law for updated Parking Regulations.
 - a. Close Public Hearing
 - b. Adopt Negative Declaration
 - c. Adopt Resolution

4. Public Hearing to Consider a Local Law for amendments to Section 121 of the Town Code “Animals”.
 - a. Close Public Hearing
 - b. Adopt Negative Declaration
 - c. Adopt Resolution

HEARING OF CITIZENS – AGENDA ITEMS ONLY

REPORTS

Receive and File the following:

For the month of April 2024 from the Recreation Department.

For the month of May 2024 from the Office of the Aging, Purchasing Department, Receiver of Taxes and the Town Clerk.

OLD BUSINESS:

Receive and File the following:

NEW BUSINESS

Receive and File the following:

1. Dangerous Building Report from Director of Code Enforcement regarding 8 Overlook Court (24.9-5-13).
2. Dangerous Building Report from Director of Code Enforcement regarding 95 15th Street (43.18-1-11).

RESOLUTIONS

1. Appoint Members to the Climate Smart Green Team.
2. Appoint Members to the CAC.
3. Adopt the Standard Workday Reporting Resolution 2024.
4. Adopt the Master Fee List for the Town of Cortlandt.
5. Authorize Additional Funds for Technology Upgrades.
6. Authorize Settlement of Index Number 61551/2024.
7. Authorize Parking Restrictions at EV Charging Stations and for Commercial Vehicles on Town Highways.
8. Authorize the Planning Department to apply for a NYS Mid-Hudson Momentum Fund Grant for sewer and water infrastructure funding for Annsville.
9. Award Bid 24-12 for Electrical Services.
10. Award Bid 24-13 for Sodium Hypochlorite.
11. Agenda items for DOTS:
 - a. Approve Change Order #1 for TE Contract 2023.04 – Cortlandt Waterfront Performance Stage.
 - b. Award TE Contract 2024.09 – Town Wide Paving.
 - c. Authorize DOTS to Bid TE Contract 2024.13 Arlo Lane Stockpile Disposal.
12. Authorize a Fireworks Permit for July4Ever for June 16, 2024, pending approval by Legal and Code.

13. Authorize a Load Only Fireworks Permit for July 4, 2024 for Santore's World Famous Fireworks for the Village of Tarrytown, pending approval by Legal and Code.
14. Authorize a Load Only Fireworks Permit for July 4, 2024 for Garden State Fireworks for the City of Peekskill, pending approval by Legal and Code.
15. Appoint Andrew Fennell to the title of MEO.
16. Appoint Micheal Herling to the title of MEO.
17. Appoint Sean Mulleady to the title of MEO.
18. Appoint Rafael Morales as a Laborer in DES.
19. Appoint Michael Chiappalone as a Laborer in DES.
20. Appoint Larren Vaz as a Laborer in DES.
21. Appoint Christopher VanTassel as a Laborer in DES.
22. Appoint Jacob Kendel as a Laborer in DES.
23. Appoint Jayme Gooding as a Laborer in DES.
24. Appoint Seasonal Employees in Recreation – Camp.
25. Appoint Seasonal Employees in DES.
26. Appoint Seasonal Employees in Town Hall.
27. Authorize an Intermittent Leave of Absence in the Office of the Assessor.
28. Schedule a Dangerous Building Proceeding for July 16, 2024 to Consider Evidence that 8 Overlook Court (24.9-5-13) is a Dangerous Building in accordance with Town Code Chapter 135.
29. Schedule a Dangerous Building Proceeding for July 16, 2024 to Consider Evidence that 95 15th Street (43.18-1-11) is a Dangerous Building in accordance with Town Code Chapter 135.
30. Schedule a Public Hearing for July 16, 2024 for the 2025-2027 CDBG Grant Applications.

ADDITIONS TO THE AGENDA

BUDGET TRANSFERS - NONE

REPORTS FROM VARIOUS DEPARTMENTS

REPORTS FROM STANDING & SPECIAL COMMITTEES

SECOND HEARING OF CITIZENS

ADJOURNMENT

NEXT TOWN BOARD MEETING

July 16, 2024 at 7:00 pm
Town Hall Web Site address: www.townofcortlandt.com

RESOLUTION

NUMBER 184-24

At a meeting of the Town Board of the Town of Cortlandt, Westchester County, New York, held at the Town Hall, in Cortlandt Manor, New York in said Town, on the 14 day of May, 2024, at 7 o'clock P.M., Prevailing Time.

PRESENT:

Richard H. Becker
Supervisor

James F. Creighton
Councilman

Cristin Jacoby
Councilwoman

Robert E. Mayes
Councilman

Joyce C. White
Councilwoman

-----:	:	
	:	
In the Matter	:	
of	:	
The Increase and Improvement	:	
of Facilities of Washington Acres Drainage	:	ORDER
District in the Town of Cortlandt,	:	CALLING
Westchester County, New York	:	PUBLIC
	:	HEARING
_____:	:	

WHEREAS, the Town Board of the Town of Cortlandt, Westchester County, New York, has caused to be prepared a plan and report, including an estimate of cost, pursuant to Section 202-b of the Town Law, relating to the increase and improvement of the facilities of the Washington Acres Drainage

District in the Town of Cortlandt, Westchester County, New York, consisting of various stormwater drainage improvements, at a maximum estimated cost of \$250,000; and

WHEREAS, it is now desired to call a public hearing on the question of the increase and improvement of the facilities of the Drainage District in the matter described above, and to hear all persons interested in the subject thereof, concerning the same, in accordance with the provisions of Section 202-b of the Town Law; NOW, THEREFORE, IT IS HEREBY

ORDERED, by the Town Board of the Town of Cortlandt, Westchester County, New York, as follows:

Section 1. A public hearing will be held at the Town Hall, in Cortlandt, New York, in said Town, on June 11, 2024, at 7 o'clock P.M., Prevailing Time, on the question of the increase and improvement of the facilities of the Washington Acres Drainage District in the Town of Cortlandt, Westchester County, New York, in the manner described in the preambles hereof, and to hear all persons interested in the subject thereof, concerning the same, and to take such action thereon as is required or authorized by law.

Section 2. The Town Clerk is hereby authorized and directed to cause a copy of the Notice of Public Hearing hereinafter provided to be published once in the official newspaper, and also to cause a copy thereof to be posted on the sign board of the Town, such publication and posting to be made not less than ten, nor more than twenty, days before the date designated for the hearing.

Section 3. The notice of public hearing shall be in substantially the following form:

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Cortlandt, Westchester County, New York, will meet at the Town Hall, in Cortlandt, New York, in said Town, on June 11, 2024, at 7 o'clock P.M., Prevailing Time, for the purpose of conducting a public hearing in relation to the proposed increase and improvement of the facilities of the Washington Acres Drainage District in said Town, consisting of various stormwater drainage improvements, at a maximum estimated cost of \$250,000.

At said public hearing said Town Board will hear all persons interested in the subject matter thereof.

Dated: Cortlandt, New York,
May 17, 2024.

BY ORDER OF THE TOWN BOARD OF
THE TOWN OF CORTLANDT,
WESTCHESTER COUNTY, NEW YORK



Laroue Rose Shatzkin
pTown Clerk

Section 4. This Order shall take effect immediately. The question of the adoption of the foregoing Order was duly put to a vote on roll call, which resulted as follows:

Supervisor Richard H. Becker VOTING Aye

Councilman James F. Creighton VOTING Aye

Councilwoman Cristin Jacoby VOTING Aye

Councilman Robert E. Mayes VOTING Aye

Councilwoman Joyce C. White VOTING Aye

The order was thereupon declared duly adopted.

* * * * *

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROU ROSE SHATZKIN
TOWN CLERK**

**Adopted May 14, 2024
At a Regular Meeting
Held at Town Hall**

RESOLUTION

DRAFT

NUMBER _____

(RE: NEGATIVE DECLARATION RE: AN INCREASE AND IMPROVEMENT OF THE FACILITIES OF THE WASHINGTON ACRES DRAINAGE DISTRICT)

WHEREAS, the Town Board of the Town of Cortlandt has expressed its intent to consider, after conducting a Public Hearing hereon, an increase and improvement of the facilities of the Washington Acres Drainage District; and

WHEREAS, in accordance with the requirements of the New York State Environmental Quality Review Act (“SEQRA”), the Town Board must make a determination as to the Environmental Impact of this proposed action; and

WHEREAS, in accordance with 6 NYCRR, Part 617.6, the Town Board is the only Agency required to approve the proposed action, and is therefore the Lead Agency; and

WHEREAS, a short Environmental Assessment Form has been prepared, signed by the Supervisor, and accepted by the Town Board; and

WHEREAS, the Town Board has duly considered all of the environmental aspects of the proposed action;

NOW, THEREFORE, BE IT RESOLVED, based on a review of the Project, there appear to be no significant adverse environmental impacts; and

BE IT FURTHER RESOLVED, that based upon the Environmental Assessment Form submitted to and reviewed by the Town Board, that this is an Unlisted Action; and

BE IT FURTHER RESOLVED, that based upon the Environmental Assessment Form, the Town Board of the Town of Cortlandt does hereby **ADOPT** the attached **NEGATIVE DECLARATION** with respect to this matter.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on June 11, 2024
At a Regular Meeting
Held at Town Hall**

State Environmental Quality Review
NEGATIVE DECLARATION
Notice of Determination of Non-Significance



Project Number _____

Date: _____

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The _____ as lead agency, has determined that the proposed action described below will not have a significant adverse environmental impact and a Draft Impact Statement will not be prepared.

Name of Action:

SEQR Status: Type 1 **G**
 Unlisted **G**

Conditioned Negative Declaration: **G** Yes
 G No

Description of Action:

Location: (Include street address and the name of the municipality/county. A location map of appropriate scale is also recommended.)

Reasons Supporting This Determination:

(See 617.7(a)-(c) for requirements of this determination ; see 617.7(d) for Conditioned Negative Declaration)

If Conditioned Negative Declaration, provide on attachment the specific mitigation measures imposed, and identify comment period (not less than 30 days from date of publication in the ENB)

For Further Information:

Contact Person:

Address:

Telephone Number:

For Type 1 Actions and Conditioned Negative Declarations, a Copy of this Notice is sent to:

Chief Executive Officer , Town / City / Village of

Other involved agencies (If any)

Applicant (If any)

Environmental Notice Bulletin, 625 Broadway, Albany NY, 12233-1750 (Type One Actions only)

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Name of Action or Project:			
Project Location (describe, and attach a location map):			
Brief Description of Proposed Action:			
Name of Applicant or Sponsor:		Telephone:	
		E-Mail:	
Address:			
City/PO:		State:	Zip Code:
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres			
b. Total acreage to be physically disturbed? _____ acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. Urban Rural (non-agriculture) Industrial Commercial Residential (suburban)			
<input type="checkbox"/> Forest Agriculture Aquatic Other(Specify):			
<input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO	YES	N/A
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest Agricultural/grasslands Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: _____ Date: _____ Signature: _____ Title: _____		

Project:

Date:

***Short Environmental Assessment Form
Part 2 - Impact Assessment***

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept “Have my responses been reasonable considering the scale and context of the proposed action?”

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?		
2. Will the proposed action result in a change in the use or intensity of use of land?		
3. Will the proposed action impair the character or quality of the existing community?		
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?		
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?		
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?		
7. Will the proposed action impact existing:		
a. public / private water supplies?		
b. public / private wastewater treatment utilities?		
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?		
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?		
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?		
11. Will the proposed action create a hazard to environmental resources or human health?		

Project:

Date:

Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Name of Lead Agency

Date

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

RESOLUTION



NUMBER -24

At a regular meeting of the Town Board of the Town of Cortlandt, Westchester County, New York, held at the Town Hall, in Cortlandt Manor, New York in said Town, on June 11, 2024, at 7 o'clock P.M., Prevailing Time.

PRESENT:

Richard H. Becker
Supervisor

James F. Creighton
Councilman

Cristin Jacoby
Councilman

Robert E. Mayes
Councilman

Joyce C. White
Councilman

In the Matter of the Increase and Improve- :
ment of the Facilities of the Washington Acres :
Drainage District in the Town of Cortlandt, :
Westchester County, New York :
_____ :

PUBLIC INTEREST ORDER

WHEREAS, the Town Board of the Town of Cortlandt, Westchester County, New York, has duly caused to be prepared a plan and report including an estimate of cost, pursuant to Section 202-b of the Town Law, relating to the increase and improvement of the facilities of the Washington Acres Drainage District in the Town of Cortlandt, Westchester County, New York, consisting of various stormwater drainage improvements, including costs incidental thereto; and

WHEREAS, at a meeting of said Town Board duly called and held on May 14, 2024, an order was duly adopted by it and entered in the minutes specifying the said Town Board would meet to consider the increase and improvement of the facilities of the Washington Acres Drainage District in said Town at a maximum estimated cost to the District of \$250,000 and to hear all persons interested in the subject thereof concerning the same at the Town Hall, 1 Heady Street, Cortlandt Manor, New York, in said Town, on June 11, 2024, at 7:00 o'clock P.M., Prevailing Time; and

WHEREAS, said order duly certified by the Town Clerk was duly published and posted as required by law; and

WHEREAS, a public hearing was duly held at the time and place set forth in said notice, at which all persons desiring to be heard were duly heard; NOW, THEREFORE, BE IT

ORDERED, by the Town Board of the Town of Cortlandt, Westchester County, New York, as follows:

Section 1. Upon the evidence given at the aforesaid public hearing, it is hereby found and determined that it is in the public interest to make the improvement, to increase and improve the facilities of the Washington Acres Drainage District in the Town of Cortlandt, Westchester County, New York, consisting of various stormwater drainage improvements, including costs incidental thereto, at a maximum estimated cost to the District of \$250,000.

Section 2. This order shall take effect immediately.

The question of the adoption of the foregoing order was duly put to a vote on roll, which resulted as follows:

Councilperson Robert E. Mayes VOTING

Councilperson Cristin Jacoby VOTING

Supervisor Richard Becker VOTING

Councilperson Joyce C. White VOTING

Councilperson James Creighton VOTING

The order was thereupon declared duly adopted.

* * * * *

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ SHATZKIN
TOWN CLERK**

**Adopted on June 16, 2024
At a Regular Meeting Held
at the Town Hall**

RESOLUTION

DRAFT

NUMBER -24

BOND RESOLUTION DATED JUNE 11, 2024.

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$250,000 SERIAL BONDS OF THE TOWN OF CORTLANDT, WESTCHESTER COUNTY, NEW YORK, TO PAY COSTS IN CONNECTION WITH THE INCREASE AND IMPROVEMENT OF THE FACILITIES OF THE WASHINGTON ACRES DRAINAGE DISTRICT IN THE TOWN OF CORTLANDT, WESTCHESTER COUNTY, NEW YORK.

WHEREAS, pursuant to the provisions heretofore duly had and taken in accordance with the provisions of Section 202-b of the Town Law, and more particularly an order dated June ___, 2024, said Town Board has determined it to be in the public interest to increase and improve the facilities of Washington Acres Drainage District in the Town of Cortlandt, Westchester County, New York, at a maximum estimated cost to the District of \$250,000; and

WHEREAS, it is now desired to provide funding for such capital project; NOW, THEREFORE,
BE IT

RESOLVED, by the Town Board of the Town of Cortlandt, Westchester County, New York, as follows:

Section 1. For the specific object or purpose of paying the cost of the increase and improvement of the facilities of Washington Acres Drainage District in the Town of Cortlandt, Westchester County, New York, consisting of various stormwater drainage improvements, including costs incidental thereto, there are hereby authorized to be issued \$250,000 serial bonds of said Town pursuant to the provisions of the Local Finance Law.

Section 2. It is hereby determined that the maximum estimated cost of the aforesaid specific object or purpose to the District is \$250,000 and that the plan for the financing thereof is by the issuance of the \$250,000 serial bonds of said Town authorized to be issued pursuant to this bond resolution.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid object or purpose is forty years, pursuant to subdivision 4 of paragraph a of Section 11.00 of the Local

Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will exceed five years.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Supervisor, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Supervisor, consistent with the provisions of the Local Finance Law.

Section 5. The faith and credit of said Town of Cortlandt, Westchester County, New York, are hereby irrevocably pledged to the payment of the principal of and interest on such obligations as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. To the extent not paid from other sources, there shall be annually assessed upon all the taxable real property within said Washington Acres Drainage District in the manner provided by law an amount sufficient to pay the principal and interest on said bonds as the same become due, but if not paid from such source, all the taxable real property in said Town shall be subject to the levy of ad valorem taxes sufficient to pay the principal of and interest on said bonds as the same shall become due.

Section 6. Such bonds shall be in fully registered form and shall be signed in the name of the Town of Cortlandt, Westchester County, New York, by the manual or facsimile signature of the Supervisor and a facsimile of its corporate seal shall be imprinted or impressed thereon and may be attested by the manual or facsimile signature of the Town Clerk.

Section 7. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Supervisor, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as he or she shall deem best for the interests of the Town.

Section 8. All other matters, except as provided herein relating to such bonds, including determining whether to issue such bonds having substantially level or declining debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing

the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the Town by the facsimile signature of its Supervisor, providing for the manual countersignature of a fiscal agent or of a designated official of the Town), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Supervisor.

Section 9. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 10. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 11. This resolution which takes effect immediately shall be published in summary in the official newspaper of said Town, together with a notice of the Town Clerk in substantially the form provided in Section 81 of the Local Finance Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Councilperson Robert E. Mayes VOTING

Councilperson Cristin Jacoby VOTING

Supervisor Richard Becker VOTING

Councilperson Joyce C. White VOTING

Councilperson James Creighton VOTING

The resolution was thereupon declared duly adopted.

* * * * *

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ SHATZKIN
TOWN CLERK**

**Adopted on June 16, 2024
At a Regular Meeting Held
at the Town Hall**

RESOLUTION

NUMBER 183-24

**(SCHEDULE A PUBLIC HEARING FOR JUNE 11, 2024 TO CONSIDER A LOCAL
LAW FOR UPDATED LIGHTING STANDARDS)**

WHEREAS, projects before the Planning Board are reviewed to ensure there is appropriate lighting for the designated property; and

WHEREAS, there are existing properties which might not have appropriate lighting for their property, but these properties are not subject to the jurisdiction of the Planning Board; and

WHEREAS, it benefits the Town to have codified lighting standards applicable to all properties in the Town;

NOW, THEREFORE, BE IT RESOLVED that a Public Hearing is scheduled for June 11, 2024 at 7:00 PM to consider a Local Law for updated Lighting Standards.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted May 14, 2024
At a Regular Meeting
Held at Town Hall**

**(A LOCAL LAW REGULATING THE INSTALLATION OF OUTDOOR LIGHTING
WITHIN THE TOWN OF CORTLANDT)****Section 1. Legislative Intent**

The Supervisor and Town Board have noted the receipt of complaints regarding some Outdoor Lighting installations in the Town of Cortlandt, and in understanding recent changes in technology that have led to an almost complete adoption of LED lighting technologies for both residential and non-residential lighting installations, along with the pros and cons of LED lighting, the Town seeks to adopt these Outdoor Lighting Standards to protect and promote the public health, safety and welfare of the residents of Cortlandt, as well as preserve the quality of life, retain community character and afford the public the ability to view the night sky. This Local Law is enacted for the purpose of creating regulations for the installation and use of Outdoor Lighting within the Town of Cortlandt.

Section 2. Amendments to Chapter 307-4 Definitions of the Town Code

Chapter 307-4 of the Town of Cortlandt Town Code, entitled “ZONING” shall be amended to include the following Definitions:

§307-4 Definitions.**BUG RATING**

A luminaire classification system that classifies backlight (B), uplight (U) and glare (G) ratings for an LED lighting fixture. See Figure IV-1.

COLOR RENDERING INDEX (CRI)

A number ranging from 0-100 that rates a light source for how closely it renders the color of objects as “natural,” with a higher number corresponding to a color rendering that is closer to the natural color.

CORRELATED COLOR TEMPERATURE (CCT)

A rating of the warmth or coolness of light output as expressed in degrees Kelvin (K).

DARKSKY

Formerly known as the International Dark-Sky Association (IDA), DarkSky International (DarkSky) is a US-based non-profit organization that provides leadership, tools, and resources for individuals, policymakers, and industry, in order to reduce light pollution and promote responsible outdoor lighting that is beautiful, healthy, and functional.

DARKSKY APPROVED

A program by DarkSky that provides objective, third-party certification for lighting products, lighting designs, and installed lighting projects that minimize glare, reduce light trespass, and reduce light pollution.

FIXTURE, FULLY-RECESSED CANOPY

An outdoor lighting fixture recessed into a ceiling so that the bottom of the fixture is flush with the ceiling, eliminating any potential for side glare.

FIXTURE, FULLY-SHIELDED

An outdoor lighting fixture that, by design of the housing, does not allow any light to be emitted above a ninety-degree, horizontal plane from the base of the fixture. Fully shielded fixtures must be installed in a horizontal position as designed, or the purpose of the design is defeated, and direct glare will result. A fully-shielded fixture has a maximum BUG upright rating of U0 (uplight zero). See Figure IV-2.

FIXTURE, LIGHTING

A complete lighting unit, consisting of one or more lamps (light sources), together with the parts designed to distribute the light (reflector, lens, diffuser), to position and protect the lamps, and to connect the lamps to the power supply, but not including the support assembly (pole, mounting bracket, etc.). Also referred to as a “luminaire”. See Figure IV-3.

FIXTURE, WALLPACK

A lighting fixture designed for direct mounting on building walls whose primary function is to light the area adjacent to a structure.

FOOTCANDLE (FC)

The unit of measure expressing the quantity of light received on a surface. One footcandle is the illuminance produced by a candle on a surface one-foot square from a distance of one foot. One footcandle is equal to one lumen per square foot, or 10.76391 lux.

GLARE

The eye's line-of-sight contact with a direct light source that causes annoyance, discomfort, or loss in visual performance and ability. Note: As used in this section, this term is not synonymous with the term “glare” as used in the BUG rating defined above.

HEIGHT, MOUNTING

The vertical distance from the ground directly below the center line of the luminaire to the lowest direct-light-emitting part of the luminaire.

ILLUMINANCE

The amount of light falling on a surface area, measured in either footcandles (lumens per square foot) or lux (lumens per square meter). One footcandle equals 10.76 lux though, for convenience, 10 lux is commonly used as an equivalent.

ILLUMINATING ENGINEERING SOCIETY (IES)

The Illuminating Engineering Society (formerly the Illuminating Engineering Society of North America) is a nonprofit membership organization that provides professional development, publications, networking, and educational opportunities to their membership, which includes engineers, designers, educators, manufacturers, distributors, scientists, and industry personnel.

Through their American National Standards Institute (ANSI), they develop and publish technical standards regarding lighting.

KELVIN (K)

The measured temperature of light. In lighting applications, Kelvin is used to measure the color temperature of a light bulb. The higher the Kelvin (K) rating, the whiter the light.

LIGHT TRESPASS

Light emitted by a lighting installation that falls outside the boundary of the property on which the installation is sited (also called spill light). See Figure IV-4.

LUMEN

A unit of measurement for quantifying the amount of light energy emitted by a light source (as distinct from “watt,” a measure of power consumption).

LUMINAIRE

See “FIXTURE, LIGHTING”.

LUX

One lumen per square meter; unit of illuminance. One lux equals approximately 0.092903 footcandle.

OUTDOOR LIGHTING

The illumination of an outside area or object by any man-made device located outdoors that produces light by any means.

SECURITY LIGHTING

The minimum amount of outdoor lighting necessary to illuminate points of entry into or exit from a structure, exterior walkways, or outdoor storage areas for purposes of nighttime safety. Security lighting shall not include any lighting that is primarily for aesthetic or advertising purposes and does not directly contribute to the safety or security of the premises, such as sign, parking lot, display, landscaping, or architectural lighting.

UNIFORMITY RATIO

A calculation used to assess whether the Outdoor Lighting levels provide uniform illumination distribution for a given area, calculated as the ratio of the minimum lighting level to the average lighting level (min/avg), as expressed in decimal form. A value of one (1) represents a completely uniform distribution.

UPLIGHTING

Any light source that distributes illumination above a ninety-degree horizontal plane.

Section 3. Addition of Section 307-12.3 of the Town Code

The following Section with a title of “Outdoor Lighting Standards” shall be added to the Town Code:

§307-12.3 Outdoor Lighting Standards.

A. Purpose. The general purpose of this Section is to protect and promote the public health, safety and welfare of the residents of Cortlandt, as well as preserve the quality of life, retain community character and afford the public the ability to view the night sky, by establishing regulations and a process for review of Outdoor Lighting. This Section establishes standards for Outdoor Lighting in order to accomplish the following:

1. To protect against light pollution, glare, light trespass, and dramatic contrasts between lit and unlit areas while ensuring that sufficient lighting can be provided where needed to promote safety and security;
2. To ensure that vehicle and pedestrian circulation areas, parking lots, public gathering spaces, approaches to buildings, and other areas have adequate, but not excessive, outdoor illumination to promote safety and utility at night;
3. To promote the conservation of energy and the reduction of greenhouse gas emissions from outdoor lighting, in accordance with the Town’s pledge to be a New York State Climate Smart Community;
4. To protect and reclaim the ability to view the night sky;
5. To reduce the impact of artificial lighting on human health, flora, fauna, and the environment.

B. Applicability.

1. Single-Family and Two-Family Dwellings.

- a. Existing Installations. All existing Outdoor Lighting on a structure and /or property devoted exclusively to single- or two-family residential use, installed prior to the effective date of this ordinance, shall be exempt from the provisions of this ordinance provided the existing lighting does not result in any Light Trespass and/or Glare to neighboring properties. Any lighting resulting in such must be shielded or replaced to prevent Light Trespass and/or Glare, or mitigated with landscaping and/or fencing or other visual buffering.
- b. Installation, Replacement, Modification, or Refurbishment of Existing Installations, Including Bulb Replacements. All new and existing Outdoor Lighting on a structure and/or property devoted exclusively to single- or two-family residential use which is installed, replaced, modified, refurbished, and/or retrofitted , including the replacement of light bulbs, after the effective date of this ordinance, shall be the minimum necessary, in both number of Luminaires and intensity of light, to achieve the intended purpose of the lighting, shall not result in Light Trespass and/or Glare onto neighboring properties, and shall meet the standards as provided in Section 307-12.3-F.

2. All Uses Other than Single-Family and Two-Family Dwellings.

- a. Addition, Replacement, Modification, Alteration, and Refurbishment of Existing Installations, Including Bulb Replacement or Improvements. All existing and proposed Outdoor Lighting for uses other than single and two-family residential uses and/or property, which is replaced, modified, refurbished, retrofitted, installed, added, improved, and/or altered after the effective date of this Section, shall meet the standards as provided in this Section.
- b. Properties Undergoing Substantial Improvement. Any repair, alteration, addition, or improvement of a building or structure, the cost of which equals or exceeds 50 percent of the market value of the structure, before the improvement or repair is started, shall comply with this §307-12.3 Outdoor Lighting Standards. The does not, however, apply to either of the following:
 - (i) Any project for improvement of a building required to correct existing health, sanitary, or safety code violations identified by the building official and that is the minimum necessary to ensure safe conditions.
 - (ii) Any alteration of a historic structure, provided that the alteration will not preclude the structure's continued designation as a historic structure.
- c. Municipal Lighting.
 - (i) LED lighting must be installed for all Outdoor Lighting purposes in connection with every municipal major renovation or new construction project that involves the expenditure of municipal capital dollars except as follows:
 - I. Where LED lighting is not technically feasible in connection with a specific lighting situation, as determined by the project architect or other associated design professional;
 - II. Where the use of LED lighting in a specific situation presents an undue cost burden, as determined by the Department of Environmental Services, Department of Technical Services, or other Town staff or consultants; or
 - III. Where the Town or its consultants determines that an alternative lighting proposal is more energy efficient.
 - (ii) This requirement shall apply to all projects funded by the Town's annual capital budget ordinance, unless in any particular fiscal year the ordinance contains specific contrary language, and shall apply in addition to any other restrictions placed on the expenditure of capital dollars contained in such an ordinance.

C. Exempt outdoor lighting.

- 1. Lighting that is required by federal or state laws or regulations;
- 2. Emergency lighting, as needed by police, fire, medical, utility or other emergency service;

3. Temporary lighting for construction sites, provided that such lighting is discontinued immediately upon completion of the construction work necessitating said lighting, and provided that such lighting is the minimum lighting needed, does not create Glare or extend beyond the property line;
4. Lighting of a single-family or two-family dwelling lot that is not part of a site plan or outdoor lighting plan for any other common or public area, provided that such lighting is directed downward, and is aimed to prevent Light Trespass and Glare on adjacent properties;
5. Low voltage seasonal holiday lighting and decorations that are displayed for not more than 60 consecutive days nor more than 60 total days in any one year, provided they comply with section 307-12.3-D.7;
6. Low voltage decorative string/rope lights on a building as long as such lights are not prohibited in subsections 307-12.3-D.6 or 307-12.3-D.7 herein.
7. Solar-powered lights of five watts or less per fixture used in residential landscaping applications and to illuminate walkways;
8. Temporary lighting for theatrical or performance areas;
9. Underwater lighting in swimming pools and other water features;
10. Lighting of public art, monuments, and statuary that has been permitted or otherwise approved by the Town, provided lighting is properly aimed and shielded to contain light to the art feature and not create Glare onto any public right-of-way or adjacent or nearby properties;
11. Other Town, county, or state lighting installed for the benefit of public health, safety, and welfare;

D. Prohibited outdoor lighting.

1. Uplighting is prohibited. Externally lit signs, displays, buildings, structures, streets, parking areas, recreational areas, landscaping, and other objects lit for aesthetic or other purposes shall be illuminated only with steady, stationary, Fully-Shielded Fixtures without causing Glare or Light Trespass beyond the property line.
2. Roof-mounted area lighting is prohibited.
3. The use of search lights, strobe lights, klieg lights, laser lighting, or any similar high-intensity light is prohibited, except for use in emergencies by police, fire, or medical personnel or at their direction.
4. The use of mercury vapor lamps is prohibited.
5. Unshielded fixtures are prohibited.
6. Neon/LED tube or rope lighting used to outline or highlight a building or a building's features is prohibited.

7. Any lighting that flashes, blinks, scintillates, revolves, rotates, flickers, fades, fluctuates, moves, runs, or that uses electrical pulsation, or that does not maintain a stationary and constant intensity, color, or direction at all times is prohibited, with the exception of motion-activated security lighting.

E. Permit Requirements. A permit is required for Outdoor Lighting associated with any project other than Single- or Two-Family Dwellings. The following information is required to be submitted as part of the permit application:

1. A Luminaire schedule indicating the number, location, Mounting Height, orientation, type of illuminating device, and lighting levels of all proposed and existing outdoor Lighting Fixtures;
2. A photometric lighting plan, such as that furnished by manufacturers, showing lighting levels in Footcandles at ground level;
3. Manufacturer's cut sheets of all proposed Lighting Fixtures clearly indicating the selected BUG Rating (or cut-off classification if no BUG Rating is available), Correlated Color Temperature (CCT) in Kelvin (K), Color Rendering Index (CRI), Glare reduction/control devices, and motion-activated control devices for each fixture type;
4. For the areas of the site that will be illuminated, as determined by the Director of Code Enforcement and/or Planning Board, a calculation of average, maximum, and minimum lighting levels, and the Uniformity Ratio. Unlit areas beyond the boundaries of the lighting installation shall not be included in the calculations for average, maximum, and minimum lighting levels.
5. Location and use of adjacent properties;
6. Additional information that the Planning Board or Director of Code Enforcement determines is necessary, including but not limited to a statement of the proposed hours and days of the week when the Lighting Fixture(s) will be on and when they will be extinguished;

F. General Outdoor Lighting Requirements.

1. **Illuminance and Uniformity.** Outdoor Lighting levels shall comply with the following:
 - a. Parking lots, pedestrian walkways, main building entrances, areas under gasoline station canopies, and other areas of a site to be lit shall have a maximum average lighting level of one (1.0) Footcandle.
 - b. The Uniformity Ratio (calculated by dividing minimum/average) shall not be less uniform than 1:3 (0.33) for all parking and traffic areas, or 1:4 (0.25) for pedestrian areas. Uniformity ratios closer to one (1.0) are preferred.
 - c. Design should establish a hierarchy of lighting to assure a smooth transition from bright areas to those with subdued lighting.
 - d. An exception to the maximum permitted lighting levels shall be made for ATM machines. Lighting levels for ATM machines shall be in accordance with the New York State ATM Safety Act, and shall not exceed the standards set forth therein.

2. Fixture Design and Shielding.

- a. All outdoor Lighting Fixtures shall have a maximum BUG Rating of zero (U0) to prevent Glare, Light Trespass, and sky glow. Fixtures that do not have a BUG Rating shall be classified by the IES as Fully-Shielded Fixtures or shall have the “DarkSky Approved” seal of approval.



Figure IV-1: (Image credit: City of Fort Collins, CO)

- b. All outdoor Lighting Fixtures installed under canopies, building overhangs, roof eaves, or similar structure, including those beneath gasoline service station canopies, shall be fully-recessed so that the bottom of the fixture is flush with the plane of the ceiling.
- c. All Lighting Fixtures shall be installed and maintained so that no light is emitted above a horizontal plane running through the lowest part of the fixture. The lighting shall be shielded to prevent direct Glare and/or Light Trespass and shall be contained to the target area.

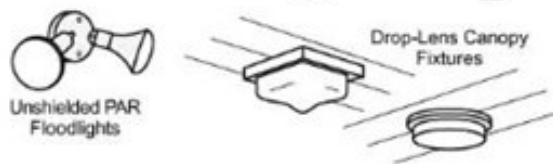
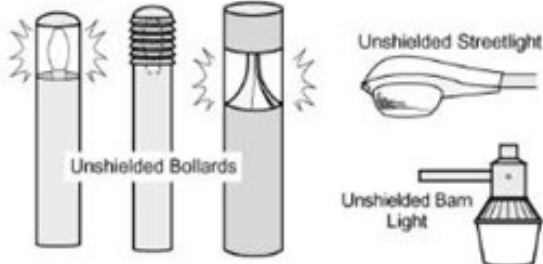
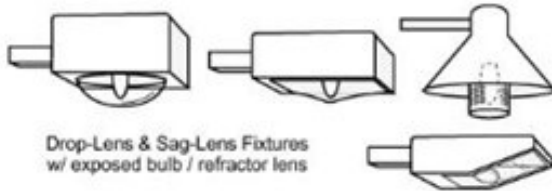


Figure IV-2. (Image credit: DarkSky)

- d. Floodlighting is discouraged but, if used, must be (1) shielded to prevent Glare for drivers and pedestrians; (2) must not permit Light Trespass beyond the property line, and (3) must not emit light above a seventy-five-degree (75°) horizontal plane.
- e. All Outdoor Lighting shall be designed, located, installed, fitted, shielded, and directed so as not to present a hazard to drivers or pedestrians by impairing their ability to safely traverse the area, and so as not to create a nuisance by projecting or reflecting objectionable light onto an adjacent use or property.

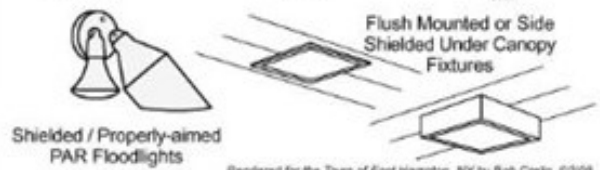
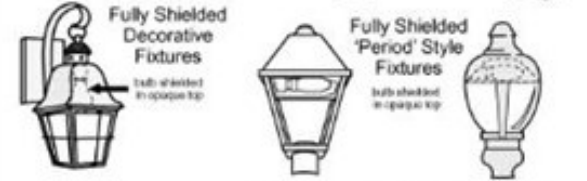
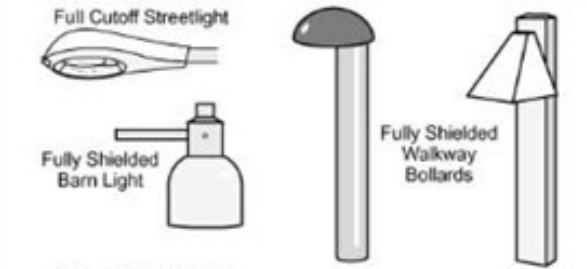
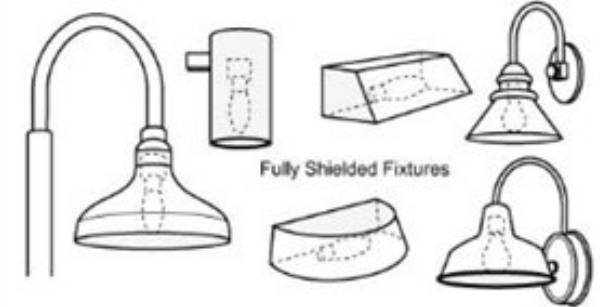
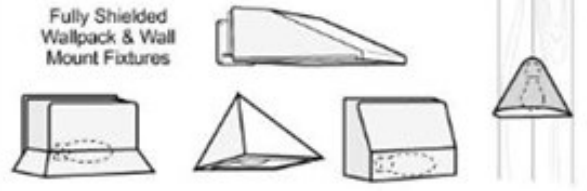
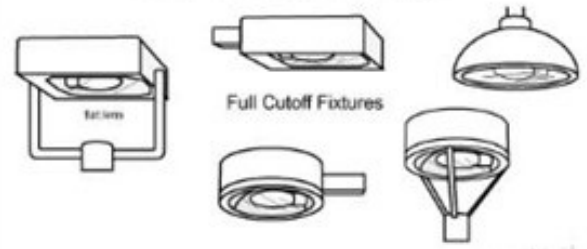
Unacceptable / Discouraged

Fixtures that produce glare and light trespass



Acceptable

Fixtures that shield the light source to minimize glare and light trespass and to facilitate better vision at night



Rendered for the Town of East Hampton, NY by Bob Crelin ©2008

Figure IV-3. (Image credit: Dark Sky Society, illustrations by Bob Crelin)

3. **Correlated Color Temperature (CCT).** All LED light sources shall have a maximum Correlated Color Temperature of 2,700K.

4. **Color Rendering Index (CRI).** All LED light sources shall have a minimum Color Rendering Index (CRI) rating of 80.
5. **Light Trespass.** All outdoor lights and externally illuminated signs shall be designed, located, installed, and directed in such manner as to prevent Light Trespass at and across the property lines, to prevent direct Glare at any location off the property, and to be shielded to confine the light within the property, as follows:
 - a. In all residential districts, and wherever a nonresidential use abuts a residential use, lighting levels at the property line shall not exceed zero (0.0) Footcandle. In addition, no direct light source shall be visible at the property line at ground level or above.



Figure IV-4. (Image credit: City of Fort Collins, CO)

- b. For all other nonresidential uses in a nonresidential zoning district, lighting levels may be allowed up to 0.1 Footcandle at the property line with the exception of public highways and rights-of-way as per 307-12.3(F)(5)(c), though no Light Trespass is preferred.
 - c. Light Trespass onto a public highway or right-of-way shall not exceed zero (0.0) Footcandle.
6. **Mounting Height.** Unless specified elsewhere herein and except for recreational facilities, such as baseball and other field sports, the maximum allowable Mounting Height of a freestanding or wall-mounted Luminaire shall be 15 feet above the average finished grade. In the Conditional M-1, M-1A, and MD zones, the maximum allowable Mounting Height of a freestanding or wall-mounted Luminaire shall be 20 feet above the average finished grade.
7. **Lighting Controls.** For all nonresidential uses, all Outdoor Lighting except Security Lighting shall comply with the following:

- a. Be turned off no later than one (1) hour after the close of business and shall remain off until no earlier than one (1) hour before the business reopens;
 - b. Security Lighting that meets the lighting standards outlined in this Section shall be controlled by motion-sensors, dimmers, photocells, or other technology to allow reduction of lighting levels during off hours as deemed appropriate;
 - c. Outdoor Lighting associated with all uses other than Single- and Two-Family Dwellings shall include dimmer or other technologies that allows for the lighting to be reduced it, upon installation, it is determined to be brighter than permitted.
8. **Recreational Facilities, Public or Private.** Lighting Fixtures for outdoor recreational facilities shall be Fully-Shielded Fixtures and DarkSky Approved, as defined in this Section. Certification by the DarkSky Approved Outdoor Sports Lighting program is preferred but not required.
- G. Construction and Maintenance.** Outdoor Lighting Fixtures shall be installed and maintained so as to always meet the requirements of this section, in addition to the following:
- 1. **Verification of Installation.** Prior to issuance of a certificate of occupancy, the developer or property owner must be able to verify to the Director of Code Enforcement, in writing, that all outdoor Lighting Fixtures were installed as described on the approved plans. The Town retains the right to field-inspect the installation to confirm accuracy via a light meter.
 - 2. **Lamp or Fixture Substitution.** Should any outdoor Lighting Fixture or the type of light source therein be changed after a lighting permit and/or site plan approval has been issued, a change request must be submitted to the Director of Code Enforcement for revised approval. The Director of Code Enforcement, in consultation with the Planning Department and the Engineer for the Town, shall review the change request to assure compliance with this Section. If the change request is not substantial, the Director of Code Enforcement may approve it. If the change request is substantial, the Director of Code Enforcement shall forward such request to the Planning Board for an amended lighting permit and/or site plan approval, as applicable, which must be received prior to substitution.
 - 3. **Approved Materials and Methods of Construction or Installation/Operation.** The provisions of this Section are not intended to prevent the use of any design, material, or methods of installation or operation not specifically prescribed by this Section, provided any such alternate has been approved by the Director of Code Enforcement upon confirmation that it:
 - a. Provides at least approximate equivalence to the applicable specific requirement of this Section, and
 - b. Is otherwise satisfactory and complies with the purpose of this Section.

Section 4. Amendments to Section 307-71(C)(15) of the Town Code

The existing language in Section **307-71(C)(15)** shall be removed and replaced with the following:

All site development plans that involve Outdoor Lighting shall submit the materials required as per §307-12.3(E) Permit Requirements.

Section 5. Severability

If any provisions of this local law are held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, the remaining provisions of the local law shall remain in effect.

Section 6. Effective Date

This local law shall take effect immediately upon filing with the Secretary of State.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN, TOWN CLERK**

**Adopted June 11, 2024
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER 182-24

(SCHEDULE A PUBLIC HEARING FOR JUNE 11, 2024 FOR UPDATED PARKING REGULATIONS)

WHEREAS, the Town seeks to ensure that its public parking areas are able to be readily used by its residents; and

WHEREAS, there are certain additional parking restrictions, such as limiting the parking of commercial vehicles on the street during non-working hours, which would supplement current regulations in the Town Code;

NOW, THEREFORE, BE IT RESOLVED that a Public Hearing is scheduled for June 11, 2024 at 7:00 PM for updated parking regulations.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted May 14, 2024
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER _____

**(RE: NEGATIVE DECLARATION RE: AMENDMENTS TO CHAPTER 291
(VEHICLES AND TRAFFIC) OF THE TOWN CODE)**

WHEREAS, the Town Board of the Town of Cortlandt has expressed its intent to consider, after conducting a Public Hearing hereon, amendments to Chapter 291 (Vehicles and Traffic) of the Town Code; and

WHEREAS, in accordance with the requirements of the New York State Environmental Quality Review Act (“SEQRA”), the Town Board must make a determination as to the Environmental Impact of this proposed action; and

WHEREAS, in accordance with 6 NYCRR, Part 617.6, the Town Board is the only Agency required to approve the proposed action, and is therefore the Lead Agency; and

WHEREAS, a short Environmental Assessment Form has been prepared, signed by the Supervisor, and accepted by the Town Board; and

WHEREAS, the Town Board has duly considered all of the environmental aspects of the proposed action;

NOW, THEREFORE, BE IT RESOLVED, based on a review of the Project, there appear to be no significant adverse environmental impacts; and

BE IT FURTHER RESOLVED, that based upon the Environmental Assessment Form submitted to and reviewed by the Town Board, that this is an Unlisted Action; and

BE IT FURTHER RESOLVED, that based upon the Environmental Assessment Form, the Town Board of the Town of Cortlandt does hereby **ADOPT** the attached **NEGATIVE DECLARATION** with respect to this matter.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on June 11, 2024
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER -24

**(RE: ADOPT LOCAL LAW AMENDING CHAPTER 291 OF THE TOWN CODE
– VEHICLES AND TRAFFIC)**

RESOLVED, that the Town Board of the Town of Cortlandt does hereby adopt Local
Law No. 6 of 2024.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on June 11, 2024
At a Regular Meeting
Held at Town Hall**

Local Law No. ___ of 2024**(AMENDMENTS TO CHAPTER 291 (VEHICLES AND TRAFFIC) OF THE TOWN CODE)****Section 1: Legislative Intent**

Chapter 291 of the Town Code has remained consistent since 1997. There is language in the existing Code that should be modernized to conform to modern standards.

Section 2: Amendments to Section 291-3: Adoption Procedure

The text of Section 291-3 (Adoption Procedure) of the Town Code shall be replaced with the following language, since the current language in this Section references the “Chief of Police of the Town of Cortlandt”, which is a position that no longer exists:

The Town Clerk, following the Board's adoption of a resolution requiring the regulation of traffic in the Town of Cortlandt, shall post said resolution on the official bulletin board of the Town of Cortlandt as soon after the adoption of said resolution may be practicable. Upon the posting of said resolution on the official bulletin board of the town as aforementioned, the Town Clerk shall cause a certified copy of said resolution to be forwarded to the New York State Police Barracks in the Town of Cortlandt and the Westchester County Department of Public Safety. Such regulations shall become effective 10 days following the posting of said resolution on the official bulletin board of the Town of Cortlandt and the erection of the appropriate traffic control device.

Section 3: Amendments to Section 291-6: Penalties for Offenses

The current language in Section 291-6 of the Town Code with respect to penalties for offenses shall be replaced with the following language:

Any person who shall violate any rule or regulation as set forth and adopted in accordance with this chapter shall be guilty of a traffic infraction and should said violation be written as a violation of the Vehicle and Traffic Law of the State of New York, shall be punished in accordance with the penalties prescribed by the State Legislature in said Vehicle and Traffic Law. Should no penalty be prescribed in the Vehicle and Traffic Law of the State of New York, and a violation of this chapter shall take place, then the civil penalty imposed thereon shall be a fine not to exceed the sum of \$150 for the first offense and for a second such offense a fine not to exceed the sum of \$300. The Justice Court of the Town of Cortlandt shall have full jurisdiction of any violation of this chapter, and anyone issued a violation pursuant to this Chapter, shall have an opportunity for a trial in Town of Cortlandt Justice Court upon request by the person who was issued the violation.

Section 4: Severability

If any provisions of this local law are held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, the remaining provisions of the local law shall remain in effect.

Section 5: Effective Date

This local law shall take effect immediately upon filing with the Secretary of State.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN, TOWN CLERK**

**Adopted June 11, 2024
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER 181-24

**(SCHEDULE A PUBLIC HEARING FOR JUNE 11, 2024 FOR AMENDMENTS TO
CHAPTER 121 OF THE TOWN CODE “ANIMALS”)**

WHEREAS, Chapter 121 of the Town Code contains restrictions with respect to animals;
and

WHEREAS, this Chapter has not been updated in over a decade, and the Town Board
seeks to modernize its Code;

NOW, THEREFORE, BE IT RESOLVED that a Public Hearing is scheduled for June
11, 2024 at 7:00 PM for amendments to Chapter 121 of the Town Code (“Animals”).

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted May 14, 2024
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER _____

(RE: NEGATIVE DECLARATION RE: AMENDING CHAPTER 121 OF THE TOWN CODE - ANIMALS)

WHEREAS, the Town Board of the Town of Cortlandt has expressed its intent to consider, after conducting a Public Hearing hereon, amending Chapter 121 of the Town Code - Animals; and

WHEREAS, in accordance with the requirements of the New York State Environmental Quality Review Act (“SEQRA”), the Town Board must make a determination as to the Environmental Impact of this proposed action; and

WHEREAS, in accordance with 6 NYCRR, Part 617.6, the Town Board is the only Agency required to approve the proposed action, and is therefore the Lead Agency; and

WHEREAS, a short Environmental Assessment Form has been prepared, signed by the Supervisor, and accepted by the Town Board; and

WHEREAS, the Town Board has duly considered all of the environmental aspects of the proposed action;

NOW, THEREFORE, BE IT RESOLVED, based on a review of the Project, there appear to be no significant adverse environmental impacts; and

BE IT FURTHER RESOLVED, that based upon the Environmental Assessment Form submitted to and reviewed by the Town Board, that this is an Unlisted Action; and

BE IT FURTHER RESOLVED, that based upon the Environmental Assessment Form, the Town Board of the Town of Cortlandt does hereby **ADOPT** the attached **NEGATIVE DECLARATION** with respect to this matter.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on June 11, 2024
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER -24

**(RE: ADOPT LOCAL LAW AMENDING CHAPTER 121 OF THE TOWN CODE
– ANIMALS)**

RESOLVED, that the Town Board of the Town of Cortlandt does hereby adopt Local
Law No. 7 of 2024.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROE ROSE SHATZKIN
TOWN CLERK**

**Adopted on June 11, 2024
At a Regular Meeting
Held at Town Hall**

Local Law No. ___ of 2024**(AMENDMENTS TO CHAPTER 121 (ANIMALS) OF THE TOWN CODE)****Section 1: Legislative Intent**

The Supervisor and Town Board support responsible animal ownership. This Local Law seeks to ensure that there are proper safeguards in place to ensure the health, safety, and welfare of the community.

Section 2: Amendments to Provisions Pertaining to Penalties

Currently, Sections 121-2, 121-6, 121-14, and Section 121-20 of the Town Code all provide different penalties for violations of Chapter 121. The Town seeks to standardize the penal provisions of this Chapter, and the following provision shall be added to the Town Code and Sections 121-2, 121-6, 121-14, and Section 121-20 shall be repealed:

Any violation of this Chapter shall be punishable by a fine not to exceed \$350 for a first offense, \$700 for the second offense, and \$1,000 for each subsequent offense or by imprisonment not to exceed 15 days, or both such fine and imprisonment. Each day's continued violation shall constitute a separate additional violation. If any Defendant fails to appear for a scheduled Court Date, then any Police Officer or Animal Control Officer may seize the animal(s) referenced in the Complaint after receipt of an Order from a Judge. Any violation of this Chapter may also be filed as a civil matter.

Section 3: Amendments to Chapter 121-11: Restrictions

There are currently restrictions in place for dogs pursuant to Section 121-11 of the Town Code, which require amendments as written below.

1. Section 121-11(A) shall be amended to read as follows:

It shall be unlawful for any owner of any dog in the Town to permit or allow such dog to:

A. Run at large unless the dog is accompanied by its owner or a responsible person and under the full control of such owner or person. A dog must be leashed whenever it is not on property owned by its owner with the following exceptions: (i) A dog may be unleashed in any specifically designated dog park on Town of Cortlandt property; and (ii) for the purposes of the article, a dog or dogs hunting in the company of a hunter or hunters shall be considered as accompanied by its owner.

2. The following provision shall be added as Section 121-11(H) of the Town Code:

It shall be unlawful for any owner of any dog in the Town to permit or allow such dog to:

H. Be at any designated dog park on Town of Cortlandt property unless such owner is a resident of the Town of Cortlandt and the dog has a valid license.

Section 4: Amendments to Section 121-27 of the Town Code

Section 121-27 of the Town Code shall be amended to read as follows:

Whenever Article 7 of the Agriculture and Markets Law of the State of New York provides for either criminal or civil enforcement procedures, the dog control officer of the Town of Cortlandt shall commence an action to recover a civil penalty not exceeding \$3,000 for any violations committed under the provisions therein. Only civil penalties shall be sought for any violations of Article 7 of the Agriculture and Markets Law of the State of New York by the dog control officer of the Town of Cortlandt.

Section 5: Addition of Restrictions Pertaining to Chickens

The following provisions shall be added to ensure that ownership of chickens is done in a responsible manner:

- A. Purpose. The Town Board of the Town of Cortlandt, to promote agrarian uses, animal education, and sources of food, while protecting the community from certain nuisances, enacts the following restrictions on the keeping of chickens within the Town.**
- B. Definition of chicken. A "chicken" shall be defined as a member of the species Gallus gallus domesticus.**
- C. Number of chickens per property. Chickens shall be deemed a "small animal" and the number of chickens permitted per property shall be as prescribed by the provisions in 307 Attachment 1 of the Town Code.**
- D. Male chickens. No male chickens (i.e. roosters) shall be permitted on any lot less than 10 acres in size.**
- E. Shelter. Chickens shall be enclosed in a humane, sanitary shelter. The shelter shall meet the required setbacks for accessory structures in that district. In no circumstance may the shelter be located in the front yard of any lot. All shelters shall be removed within 30 days after no longer housing any chickens.**
- F. Feed containers. All feed shall be stored in rodent-proof containers.**

Section 6: Severability

If any provisions of this local law are held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, the remaining provisions of the local law shall remain in effect.

Section 7: Effective Date

This local law shall take effect immediately upon filing with the Secretary of State.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT**

LAROUÉ ROSE SHATZKIN, TOWN CLERK

**Adopted June 11, 2024
At a Regular Meeting
Held at Town Hall**

DRAFT



TOWN OF CORTLANDT
DEPARTMENT OF RECREATION AND CONSERVATION



Town Supervisor
RICHARD H. BECKER, MD

Town Board Members
JAMES F. CREIGHTON
CRISTIN JACOBY
ROBERT E. MAYES
JOYCE C. WHITE

Town Hall
1 Heady Street
Cortlandt Manor, NY 10567
MAIN PHONE: 914-734-1050
FAX: 914-734-1059
www.townofcortlandt.com/rec
tocrec@townofcortlandt.com

Director
KEN SHERMAN
914-734-1058
Deputy Director
LESLEY POPKIN
914-734-1057

June 6, 2024

TO: Supervisor Richard H. Becker

RE: ATTENDANCE REPORT – APRIL 2024 - RECREATION

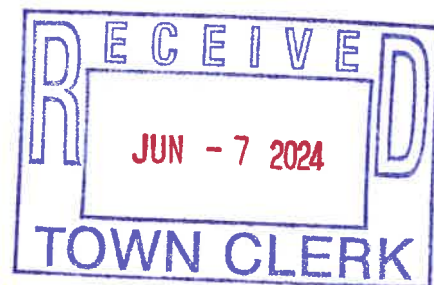
Attached for your information are various reports compiled by the Cortlandt Recreation Division.

1. Indicates the total monthly attendance in our programs beginning January 2015.
2. Provides a detailed attendance report for our YOUTH recreation programs conducted during the month of April 2024.
3. Provides a detailed attendance report for our ADULT recreation programs conducted during the month of April 2024.
4. The summary sheet analyzes the figures reported and explains the reasons why there was an increase or decrease in attendance.

Sincerely,

Kenneth Sherman
Director, Recreation & Conservation

attend/cover-jl



MONTHLY ATTENDANCE REPORT

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
JANUARY	10,931	9,159	8,329	10,343	10,193	9,309	727	6,026	8,135	7,192
FEBRUARY	10,286	10,045	9,166	9,179	9,061	10,044	948	6,334	7,396	8,284
MARCH	6,559	7,620	6,787	6,087	7,046	3,500	1,092	4,420	6,163	6,034
APRIL	10,593	12,792	9,437	7,699	8,448	8,027	3,708	2,392	11,347	12,097
MAY	16,210	14,267	15,092	12,887	11,480	110	8,696	8,755	10,951	
JUNE	15,038	18,065	18,196	15,840	12,541	54	13,769	10,754	12,700	
JULY	37,604	21,151	31,056	29,060	38,686	3,003	20,742	29,166	33,781	
AUGUST	18,773	16,242	14,485	14,944	17,904	5,196	10,445	14,751	14,322	
SEPTEMBER	13,111	10,614	9,449	9,208	8,968	5,391	8,000	10,001	10,731	
OCTOBER	16,108	15,129	12,515	13,401	12,183	7,237	10,056	10,899	18,401	
NOVEMBER	8,502	7,764	7,645	6,793	7,084	1,866	4,441	6,601	7,032	
DECEMBER	4,120	4,109	4,047	3,765	3,575	720	3,161	4,457	4,412	
TOTAL	167,835	146,957	146,204	139,206	147,169	54,457	85,785	114,556	145,371	33,607

**TOWN OF CORTLANDT RECREATION
MONTHLY ATTENDANCE REPORT
YOUTH ACTIVITY - 2024**

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2024 Daily
	Apr. '24	Apr. '24	Apr. '23	Apr. '23	Apr. '24-Apr. '23	Average
					0	#DIV/0!
Art Explorers			2	18	-18	9
Art Quest			2	12	-12	6
Babysitting Skills					0	#DIV/0!
Baseball Camp					0	#DIV/0!
Baseball - Travel Tryout					0	#DIV/0!
Baseball - Travel Practice					0	#DIV/0!
Baseball - Travel Ruth Games					0	#DIV/0!
Basketball - Travel Scrimmage					0	#DIV/0!
Basketball - Travel Team Games-Boys					0	#DIV/0!
Basketball - Travel Team Tryouts - Boys					0	#DIV/0!
Basketball - Travel Team Prac. -Boys					0	#DIV/0!
Basketball - Girls Travel Team Game					0	#DIV/0!
Basketball - Girls Travel Team Tryouts					0	#DIV/0!
Basketball - Girls Travel Team Prac.					0	#DIV/0!
Basketball - League Meetings					0	#DIV/0!
Basketball - Midget Girls Games					0	#DIV/0!
Basketball - Midget Girls Practice					0	#DIV/0!
Basketball - Midget Girls Tryouts					0	#DIV/0!
Basketball - Pee Wee Games					0	#DIV/0!
Basketball - Pee Wee Practice					0	#DIV/0!
Basketball - Pee Wee Tryouts					0	#DIV/0!
Basketball - Cub Boys Games					0	#DIV/0!
Basketball - Cub Boys Practice					0	#DIV/0!
Basketball - Cub Boys Tryouts					0	#DIV/0!
Basketball - Jr Boys Games					0	#DIV/0!
Basketball - Jr Boys Practice					0	#DIV/0!
Basketball - Jr Boys Tryouts					0	#DIV/0!
Basketball-9th/10th-Practice					0	#DIV/0!
Basketball-9th/10th-Games					0	#DIV/0!
Basketball - Cub Girls Games					0	#DIV/0!
Basketball - Cub Girls Tryouts					0	#DIV/0!
Basketball - Cub Girls Practice					0	#DIV/0!
Basketball Camp - Sailors					0	#DIV/0!
Basketball - Jr. Girls Games					0	#DIV/0!
Basketball - Jr. Girls Practice					0	#DIV/0!
Basketball - Jr. Girls Tryouts					0	#DIV/0!
Basketball - Free Play FGL					0	#DIV/0!
Basketball - Free Play FWS					0	#DIV/0!
Basketball - Free Play 6-10 grade-Winter					0	#DIV/0!
Basketball - Free Play 3-5 grade-Winter					0	#DIV/0!
Basketball Clinic (1st & 2nd Graders)					0	#DIV/0!
Basketball Camp - Derek					0	#DIV/0!
Basketball Camp - Red Devil					0	#DIV/0!
Basketball - Dinners					0	#DIV/0!
Bowling - After School	0	0	4	16	-16	4
Bowling - Bumper Bowl	3	9	4	24	-15	6
Cheerleading Camp					0	#DIV/0!
CPR/ for Prof. Rescuer			1	6	-6	6
Game Café at the CUE					0	#DIV/0!
Parents Night (Camp)					0	#DIV/0!
Camp Orientation					0	#DIV/0!
C.I.T. Seminar					0	#DIV/0!

**TOWN OF CORTLANDT RECREATION
MONTHLY ATTENDACE REPORT
YOUTH ACTIVITY - 2024**

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2024 Daily
	Apr. '24	Apr. '24	Apr. '23	Apr. '23	Apr. '24-Apr. '23	Average
Day Camp (1-4)					0	#DIV/0!
Day Camp (7,8)					0	#DIV/0!
Day Camp (5,6)					0	#DIV/0!
Day Camp - Day Play					0	#DIV/0!
Environ. Prog.-All About Bird Nests					0	#DIV/0!
Environ. Prog.-Discovery Hike					0	#DIV/0!
Environ. Prog.-Earth Day Hike "Secret Cove"					0	#DIV/0!
Environ. Prog.-Hidden Signs of Animals					0	#DIV/0!
Environ. Prog.-All About Animal Homes					0	#DIV/0!
Environ. Prog.-Pond Study					0	#DIV/0!
Environ. Prog.-Things,creep crawl & fly					0	#DIV/0!
Environ. Prog.-Trailblazers					0	#DIV/0!
Environ. Prog.-Wet & Wild: Amazing Amphibians					0	#DIV/0!
Explorers					0	#DIV/0!
First Aid					0	#DIV/0!
Football - Clinic - Flag					0	#DIV/0!
Football - Punt, Pass & Kick					0	#DIV/0!
Football Coaches Meeting					0	#DIV/0!
Football Tryouts - Juniors					0	#DIV/0!
Football Tryouts - Seniors					0	#DIV/0!
Football League - Games					0	#DIV/0!
Football League - Practice					0	#DIV/0!
Football League - Uniforms					0	#DIV/0!
Football - Cranberry Bowl-Coach Wolff					0	#DIV/0!
Footbal - Dinner					0	#DIV/0!
Flute Choir					0	#DIV/0!
Golf					0	#DIV/0!
Guitar Lessons					0	#DIV/0!
Halloween - Parade					0	#DIV/0!
Halloween - Party					0	#DIV/0!
Ice Skating - Lake Meahagh					0	#DIV/0!
Junior Ballers-Baseball					0	#DIV/0!
Junior Ballers-Basketball					0	#DIV/0!
Junior Explorers					0	#DIV/0!
Karate for Kids	3	15			15	#DIV/0!
Krafty Kids					0	#DIV/0!
Lacrosse Camp					0	#DIV/0!
Lacrosse Clinic					0	#DIV/0!
Lacrosse 5&6 Grade Team					0	#DIV/0!
Lacrosse League Practice					0	#DIV/0!
Lacrosse League Games	1	43	1	17	26	17
Lacrosse League - Summer League					0	#DIV/0!
Lacrosse League - Tryouts					0	#DIV/0!
Lacrosse Intramurals					0	#DIV/0!
Learn to Skateboard					0	#DIV/0!
Lego-Oh!					0	#DIV/0!
Lifeguard Tryouts			2	23	-23	11.5
Lifeguard Training			4	13	-13	3.25
Mad Science					0	#DIV/0!
Moms & Toddlin Tots					0	#DIV/0!
Movie Night					0	#DIV/0!
Mini-Multi Sports Camp					0	#DIV/0!
Multi Sports Camp					0	#DIV/0!
Music, Movement & Crafts					0	#DIV/0!
Nor-West	13	105	14	141	-36	10.071429
National Youth Sports Coaches - Clinic					0	#DIV/0!

TOWN OF CORTLANDT RECREATION

MONTHLY ATTENDANCE REPORT

YOUTH ACTIVITY - 2024

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2024 Daily
	Apr. '24	Apr. '24	Apr. '23	Apr. '23	Apr. '24-Apr. '23	Average
Painting/Drawing					0	#DIV/0!
Piano					0	#DIV/0!
Playgrounds - FG Lindsey					0	#DIV/0!
Playgrounds - West Brook					0	#DIV/0!
Skyhawks-Basketball	0	0	4	160	-160	40
Skyhawks-Soccer	2	150	4	172	-22	43
Skyhawks-Volleyball	0	0	4	40	-40	10
Soccer Camp					0	#DIV/0!
Soccer Clinic - 1st Grade					0	#DIV/0!
Soccer Clinic					0	#DIV/0!
Soccer Draft/Coaches Meeting					0	#DIV/0!
Soccer League - Evaluations					0	#DIV/0!
Soccer League - Midget Games - Boys	6	206			206	#DIV/0!
Soccer League - Midget Games - Girls	4	220			220	#DIV/0!
Soccer League - Junior Games - Boys					0	#DIV/0!
Soccer League - Junior Games - Girls	4	188			188	#DIV/0!
Soccer League - Pee Wee Games - Boys	4	308			308	#DIV/0!
Soccer League - Pee Wee Games - Girls	4	220			220	#DIV/0!
Soccer League - Midget Prac. - Boys	12	1236	15	1245	-9	83
Soccer League - Midget Prac. - Girls	8	424	15	1245	-821	83
Soccer League - Junior Prac. - Boys					0	#DIV/0!
Soccer League - Junior Prac. - Girls	8	376			376	#DIV/0!
Soccer League - Pee Wee Prac. - Boys	10	770	10	920	-150	92
Soccer League - Pee Wee Prac. - Girls	8	440	10	600	-160	60
Soccer - Awards Night					0	#DIV/0!
Soccer - Soccer Tots					0	#DIV/0!
Soccer Travel Tryouts	2	160			160	#DIV/0!
Soccer Travel Games - High School - Boys					0	#DIV/0!
Soccer Travel Games - U09 Boys					0	#DIV/0!
Soccer Travel Games - U10 Boys					0	#DIV/0!
Soccer Travel Games - U11 Boys	5	187	3	180	7	60
Soccer Travel Games - U12 Boys	5	250	3	240	10	80
Soccer Travel Games - U13 Boys	5	200			200	#DIV/0!
Soccer Travel Games - U14 Boys			3	180	-180	60
Soccer Travel Games - U15 Boys	5	225			225	#DIV/0!
Soccer Travel Games - U17 Boys					0	#DIV/0!
Soccer Travel Games - U10 Girls					0	#DIV/0!
Soccer Travel Games - U11 Girls	5	200	3	204	-4	68
Soccer Travel Games - U12 Girls	5	250			250	#DIV/0!
Soccer Travel Games - U13 Girls			3	240	-240	80
Soccer Travel Games - U14 Girls					0	#DIV/0!
Soccer Travel Games - U15 Girls					0	#DIV/0!
Soccer Travel Games - U16 Girls					0	#DIV/0!
Soccer Travel Games - U18 Girls					0	#DIV/0!
Soccer Travel Meetings					0	#DIV/0!
Soccer Travel Practice - High School - Boys					0	#DIV/0!
Soccer Travel Practice - U09 Boys					0	#DIV/0!
Soccer Travel Practice - U10 Boys					0	#DIV/0!
Soccer Travel Practice - U11 Boys	10	150	8	120	30	15
Soccer Travel Practice - U12 Boys	10	200	8	160	40	20
Soccer Travel Practice - U13 Boys	10	160			160	#DIV/0!

**TOWN OF CORTLANDT RECREATION
MONTHLY ATTENDANCE REPORT
YOUTH ACTIVITY - 2024**

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2024 Daily
	Apr. '24	Apr. '24	Apr. '23	Apr. '23	Apr. '24-Apr. '23	Average
Soccer Travel Practice - U14 Boys			8	120	-120	15
Soccer Travel Practice - U15 Boys	10	180			180	#DIV/0!
Soccer Travel Practice - U17 Boys					0	#DIV/0!
Soccer Travel Practice - U10 Girls					0	#DIV/0!
Soccer Travel Practice - U11 Girls	10	160	8	136	24	17
Soccer Travel Practice - U12 Girls	10	200			200	#DIV/0!
Soccer Travel Practice - U13 Girls			8	160	-160	20
Soccer Travel Practice - U14 Girls					0	#DIV/0!
Soccer Travel Practice - U15 Girls					0	#DIV/0!
Soccer Travel Practice - U16 Girls					0	#DIV/0!
Sports Squirts					0	#DIV/0!
Super Hero Camp					0	#DIV/0!
Swim - Competitive Swim Clinic					0	#DIV/0!
Swim Instruction - 1,2,3	3	177	3	325	-148	108.33333
Swim - Cook Staff Orientation					0	#DIV/0!
Swim - PreSchool					0	#DIV/0!
Swim - Tiny Tot					0	#DIV/0!
Swim Team - Party					0	#DIV/0!
Swim Team - Swim Practice					0	#DIV/0!
Swim Team - Dive Practice					0	#DIV/0!
Swim Team - Dive Meet					0	#DIV/0!
Swim Team - Swim Meet					0	#DIV/0!
Swim & Dive Orientation					0	#DIV/0!
Swim & Dive Pictures					0	#DIV/0!
Swim Instr.-Registration-CJC					0	#DIV/0!
Swim Instr.-CJC Camp					0	#DIV/0!
Swim Instr.-Croton					0	#DIV/0!
Tennis Camp - 5-8 year olds					0	#DIV/0!
Tennis Camp - 9-14 year olds					0	#DIV/0!
Tennis Camp - Advanced					0	#DIV/0!
Tennis Camp - Junior Aces					0	#DIV/0!
Tennis Camp - Mini Mites					0	#DIV/0!
Tennis Instruction - Premier					0	#DIV/0!
Tennis Instruction - Youth Indoor					0	#DIV/0!
Tennis Instruction - Youth Outdoor					0	#DIV/0!
Town Hall Tours					0	#DIV/0!
Track Meet					0	#DIV/0!
Volleyball Camp - 3 camps					0	#DIV/0!
Volleyball Development					0	#DIV/0!
Youth Employment- Hen Hud	30	374	30	323	51	10.766667
Youth Employment - Walter Panas	30	405	30	347	58	11.566667
Youth Center	26	250	25	397	-147	15.88
YCS - Canteens	8	177	7	62	115	8.8571429
YCS - Courses & Trips					0	#DIV/0!
YCS - 5th Grade Fun Club After School	9	212	9	168	44	18.666667
YCS - Healthy Snack Club					0	#DIV/0!
YCS - Rock Wall & Weight Training	26	149	25	200	-51	8
YCS - DJ Nights, Karaoke, YC Got Talent					0	#DIV/0!
YCS - Special Event					0	#DIV/0!
YCS - Sports Activities	3	8			8	#DIV/0!
YCS - Too Good for Violence Program					0	#DIV/0!
YCS - Open Gym	3	19	3	26	-7	8.6666667
YCS - Gaming for Seniors	4	0	3	0	0	0
YCS - After Camp Program					0	#DIV/0!
YCS - Life Skills; 5th grade	9	213	15	164	49	10.933333
YCS - Life Skills; 5th grade (make-ups)	9	20	6	15	5	2.5

**TOWN OF CORTLANDT RECREATION
MONTHLY ATTENDANCE REPORT
YOUTH ACTIVITY - 2024**

	# of Sessions	Totals	# of Sessions	Totals	Difference	2024 Daily
Activity	Apr. '24	Apr. '24	Apr. '23	Apr. '23	Apr. '24-Apr. '23	Average
YCS - Life Skills; 6th & 7th grades	3	30	3	62	-32	20.666667
YCS - Life Skills; 6th & 7th grades (make-ups)	9	48	12	38	10	3.1666667
YCS - Life Skills; booster					0	#DIV/0!
YCS - Birthday Parties/Rental	5	79	2	40	39	20
Total	359	9393	324	8559	834	59.201923

TOWN OF CORTLANDT RECREATION

MONTHLY ATTENDANCE REPORT

ADULT ACTIVITY - 2024

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	202 Daily
	Apr. '24	Apr. '24	Apr. '23	Apr. '23	Apr. '24-Apr. '23	Average
Awareness Through Movement					0	#DIV/0!
Badminton	3	50	2	28	22	14
Basketball - 30 & Older	4	99	3	75	24	25
Basketball - 18 & Older	4	90	3	70	20	23.333333
Boating & Seamanship					0	#DIV/0!
Body Sculpting					0	#DIV/0!
CPR Review					0	#DIV/0!
CPR/AED for the Professional Rescuer					0	#DIV/0!
Defensive Driving	2	14	2	10	4	5
Environmental Programs					0	#DIV/0!
Exertone - Mon./Wed.					0	#DIV/0!
Golf Outing					0	#DIV/0!
Golf Instruction					0	#DIV/0!
Guitar Lessons					0	#DIV/0!
Healthy Nutrition					0	#DIV/0!
Hip Hop					0	#DIV/0!
Intro to Japanese	5	25	4	8	17	2
Intro to Swordsmanship	4	20	3	27	-7	9
Advanced Swords	4	40	3	21	19	7
Karate-Advanced					0	#DIV/0!
Karate	4	40	4	32	8	8
Kick Boxing					0	#DIV/0!
Light Saber					0	#DIV/0!
Navigating College Admission Process					0	#DIV/0!
Navigating College Financial Aid Form					0	#DIV/0!
Nor-West	26	551	28	470	81	16.785714
Oxygen Administration					0	#DIV/0!
Piano					0	#DIV/0!
Pickleball	4	48			48	#DIV/0!
Pilates					0	#DIV/0!
Run, Jog, Walk					0	#DIV/0!
Soccer-Referee Course					0	#DIV/0!
Softball League - Meeting					0	#DIV/0!
Softball League - Umpires Meeting					0	#DIV/0!
Softball - Men Fall Arc Ball					0	#DIV/0!
Softball - Men Games	7	1400	9	1800	-400	200
Softball - Mens/Tournament					0	#DIV/0!
Softball - Women's Games					0	#DIV/0!
Special Events/Supervisor					0	#DIV/0!
Summer Staff - Directors Meeting					0	#DIV/0!
Swim - Adult Beginner					0	#DIV/0!
Swim Facilities - CJC					0	#DIV/0!
Tai Chi					0	#DIV/0!
Tai Kwon-Do					0	#DIV/0!
Tennis Instruction-Premier					0	#DIV/0!
Tennis Team (Men's League)					0	#DIV/0!
Tennis Team (Women's League)					0	#DIV/0!
Track & Field Meets					0	#DIV/0!
Volleyball - Co-Ed					0	#DIV/0!
Volleyball - Adv.	3	60	3	60	0	20
Water for a City					0	#DIV/0!
Waterfront Lifeguarding					0	#DIV/0!
Woga I	3	42	2	20	22	10
Woga II	3	66	2	28	38	14
Yoga 2.0					0	#DIV/0!
Yoga Anyone					0	#DIV/0!
Yoga II	3	60	2	26	34	13
Yoga-Gentle	3	27	3	42	-15	14
Yoga-Lite	3	39	1	8	31	8
Yoga Core & Stretch	3	33	3	63	-30	21
TOTAL	88	2704	77	2788	-84	36.207792

ATTENDANCE - FIGURE COMPARISONS

Apr-24

2024 12,097

2023 11,347

DIFFERENCE 750

PRINCIPLE PROGRAMS AFFECTING DECREASE IN PROGRAM ATTENDANCE

skyhawks-basketball	-160	not held in 2024
soccer league-midget practice-girls	-821	8 less sessions held
soccer league-pee wee practice-boys	-150	decrease in program participation
soccer league-pee wee practice-girls	-160	2 less sessions held
soccer travel games BU14	-180	not held in 2024
soccer travel games GU13	-240	not held in 2024
soccer travel practice BU14	-120	not held in 2024
soccer travel practice GU13	-160	not held in 2024
swim instruction 1,2,3	-148	decrease in program participation
youth center	-147	decrease in program participation
YCS-rock wall & weight training	-51	decrease in program participation
softball-men's softball	-400	2 less sessions held

PRINCIPLE PROGRAM AFFECTING INCREASE IN PROGRAM ATTENDANCE

soccer league-midget games-boys	206	not held in 2023
soccer league-midget games-girls	220	not held in 2023
soccer league-junior games-girls	188	not held in 2023
soccer league-pee wee games-boys	308	not held in 2023
soccer league-pee wee games-girls	220	not held in 2023
soccer league-junior practice-girls	376	not held in 2023
soccer travel tryouts	160	not held in 2023
soccer travel games BU13	200	not held in 2023
soccer travel games BU15	225	not held in 2023
soccer travel games GU12	250	not held in 2023
soccer travel practice BU13	160	not held in 2023
soccer travel practice BU15	180	not held in 2023
soccer travel practice GU12	200	not held in 2023
youth employment-Hen Hud	51	increase in program participation
youth employment-Panas	58	increase in program participation
YCS-canteens	115	increase in program participation
Nonwest-adult	81	increase in program participation

TOTAL

-2737

TOTAL 3198



TOWN OF CORTLANDT
DEPARTMENT OF RECREATION AND CONSERVATION
OFFICE FOR SENIOR SERVICES



Town Supervisor
RICHARD H. BECKER, MD

Town Board Members
JAMES F. CREIGHTON
CRISTIN JACOBY
ROBERT E. MAYES
JOYCE C. WHITE

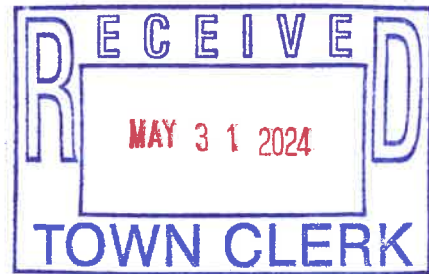
MURIEL H. MORABITO COMMUNITY CENTER
29 WESTBROOK DRIVE
CORTLANDT MANOR, NY 10567
MAIN PHONE: 914-528-1572
FAX: 914-528-1585
www.townofcortlandt.com/seniors

DAWN J. MAHONEY
Director
OFFICE FOR SENIOR SERVICES
DAWNM@TOWNOFCORTLANDT.COM

May 30, 2024

To: Town Clerk Laroue Rose Shatzkin

Re: Senior Citizen Monthly Attendance



Enclosed are the statistics related to the programs conducted at the Muriel Morabito Community Center, during the month of May, for the senior citizens of the Town of Cortlandt under my direction.

In addition to a detailed report of attendance, I have explained the program's fluctuations.

Sincerely,

Dawn Mahoney
Director of Senior Services

Senior Citizen Clubs:

We had 4 large club meetings this month with an average of 110 in attendance at each. Verplanck Seniors continue to meet at the Schoolhouse each week.

Nutrition Program:

The Home Delivered Meal Program is sporadic in nature, due in part to the fragile health of those involved. May yielded a few new additions to the program.

The Congregate Meal Program varies in accordance with the menu as put forth by Westchester County Senior Programs and Services. We continued and increased the number of congregate meals this month, in addition to the GRAB & GO meal service.

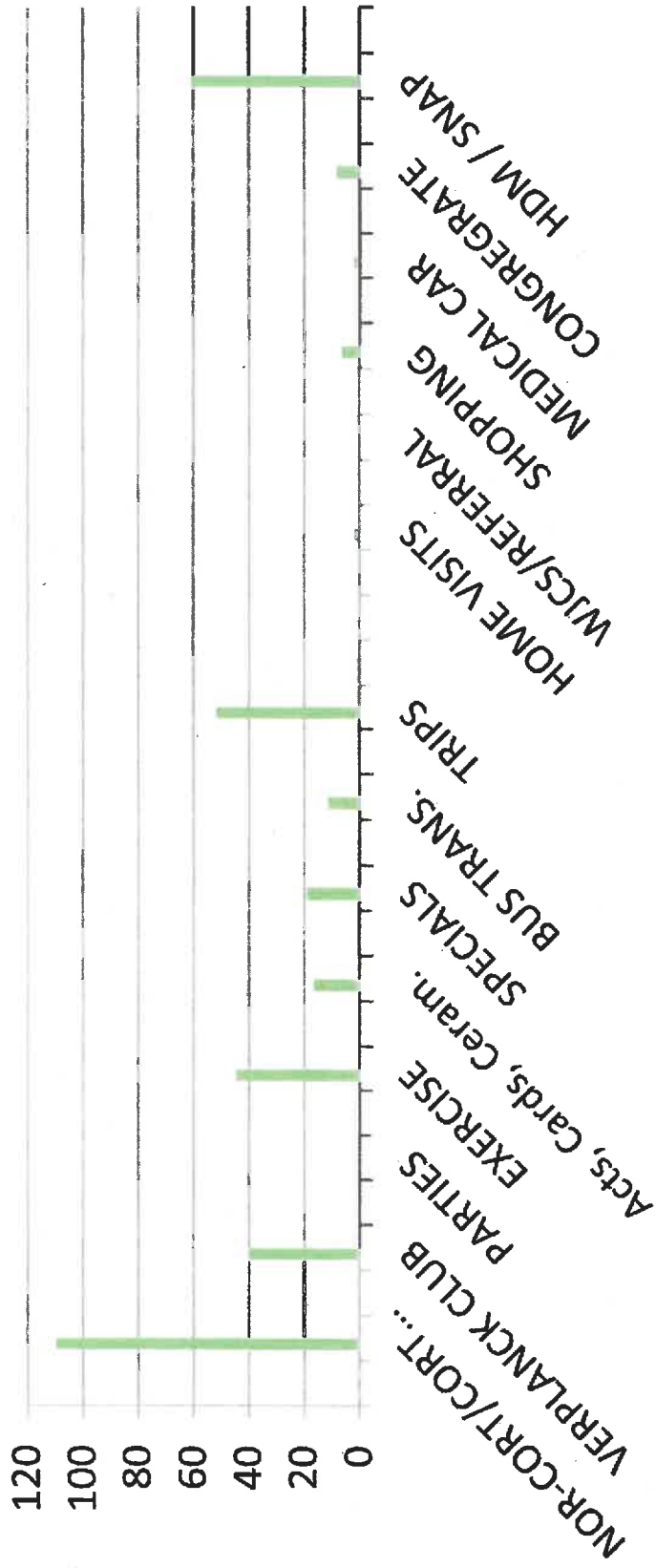
Other Services:

I've attached our monthly May calendar so you can reference all the other offerings at the Center. In addition, to our regularly scheduled programs, we had AARP Safe Driving Course, Memorial Day Ceremony, and a trip on a Connecticut Wine Train.

2024-MAY

Activity	# of sessions	Totals	Avg/ session
NOR-CORT/CORT CLUB	4	440	110
VERPLANCK CLUB	5	200	40
PARTIES	n/a	n/a	n/a
EXERCISE	22	983	44.7
Acts, Cards, Ceram.	20	337	16.85
SPECIALS	11	213	19
BUS TRANS.	4	46	11.5
TRIPS	1	52	52
HOME VISITS	2	4	2
WJCS/REFERRAL	22	98	4.45
SHOPPING	7	45	6.43
MEDICAL CAR	16	35	2.19
CONGREGATE	22	183	8.32
HDM / SNAP	22	1338	60.82




Senior Citizen Activities for MAY 2024



"TOWN OF CORTLANDT "GOLDEN CONNECTION"

MAY 2024

29 Westbrook Dr.,
Cortlandt Manor
(914) 528-1572

Monday	Tuesday	Wednesday	Thursday	Friday
<p>NOTICE: CALENDARS SUBJECT TO CHANGE WITHOUT PRIOR NOTICE!</p>	<p>Program Information on Reverse Side!</p> 	<p>1 Zumba w/Barbara 10:30am Estate Planning 11:30am-12:30pm No Coffee Hour No Men's Discussion Group Bosco Music Afternoon 1:00pm No Pickleball</p>	<p>2 Chair Yoga 10:30am Will Bowling 11:45am Mahjong/Chinese Mahjong, Cards, Canasta and Board Games 12pm Bereavement Support Group 12pm Verplanck Mtg. 10am @Schoolhouse Staying Heart Healthy throughout the Summer Months</p>	<p>3 Low Impact 10:15am Zumba 12:15pm Pizza & Movie 1:00pm "Belfast"</p>
<p>6 Line Dancing 10:30am Special Chair Yoga 12pm Stories Matter 1:00pm-3:00pm Poker 1:00pm-3:00pm Bus to Trader Joe's & Uncle Giuseppe's No Pickleball</p>	<p>7 Bocce 9:30am Nor-Cort/Cortlandt Meeting 10:30am Lunch Bingo</p>	<p>8 Zumba w/Barbara 10:30am Men's Discussion Group 12pm Coffee Hour 12pm Drop In Pickleball 1-3:00pm</p>	<p>9 Chair Yoga 10:30am Will Bowling 11:45am Mahjong/Chinese Mahjong, Cards, Canasta and Board Games 12pm Verplanck Mtg. 10am @Schoolhouse</p>	<p>10 Low Impact 10:15am Zumba 12:15pm</p>
<p>13 Line Dancing 10:30am Special Chair Yoga 12pm Stories Matter 1:00pm-3:00pm Poker 1:00pm-3:00pm No Pickleball</p>	<p>14 Bocce 9:30am Nor-Cort/Cortlandt Meeting 10:30am Lunch Bingo</p>	<p>15 TRIP OUT-Winery Train 9:00am Zumba w/Barbara 10:30am Men's Discussion Group 12pm Coffee Hour 12pm Drop In Pickleball 1-3:00pm</p>	<p>16 Chair Yoga 10:30am Will Bowling 11:45am Mahjong/Chinese Mahjong, Cards, Canasta and Board Games 12pm Bereavement Support Group 12pm Twp Lottery-Saratoga Verplanck Mtg. 10am @Schoolhouse</p>	<p>17 Low Impact 10:15am Zumba 12:15pm</p>
<p>20 Line Dancing 10:30am Special Chair Yoga 12pm Poker 1:00pm-3:00pm Drop in Pickleball 1-3:00pm Bus to JV Mall</p>	<p>21 Bocce 9:30am Nor-Cort/Cortlandt Meeting 10:30am Lunch Bingo</p>	<p>22 NO PROGRAMS @ Center AARP DEFENSIVE DRIVING 8:30am sharp - 3:30pm</p>	<p>23 Chair Yoga 10:30am Will Bowling 11:45am Mahjong/Chinese Mahjong, Cards, Canasta and Board Games 12pm Verplanck Mtg. 10am @Schoolhouse Verplanck Fair Fundraiser</p>	<p>24 No Exercise Programs Memorial Day Ceremony 1:00-3:00pm</p> 
<p>27 CENTER CLOSED MEMORIAL DAY</p> 	<p>28 Bocce 9:30am Nor-Cort/Cortlandt Meeting 10:30am Lunch BIG BINGO 12:30PM</p>	<p>29 Zumba w/Barbara 10:30am Men's Discussion Group 12pm Coffee Hour 12pm Swing Dance 1:30pm-3:00pm NO Pickleball</p>	<p>30 Chair Yoga 10:30am Will Bowling 11:45am Mahjong/Chinese Mahjong, Cards, Canasta and Board Games 12pm Verplanck Mtg. 10am @Schoolhouse</p>	<p>31 Low Impact 10:15am Zumba 12:15pm</p>

TOWN OF CORTLANDT "GOLDEN CONNECTION"

SCHEDULE OF EVENTS

Zumba w/Barbara is back for 7 weeks starting Wednesday, May 1 thru June 26 from 10:30am to 11:15am. Pre-registration is required no later than 1 week before with payment of \$20.00.

Estate Planning: Wednesday, May 1st from 11:30am-12:30pm Estate Planning with Elder Law Attorney Salvatore M. DeCostanza on how to prepare your affairs for the next chapter of your life. Also, Maria Alt from 123 Organize will be discussing how to begin your downsizing journey. A light snack will be served. Pre-register no later than 1 week prior.

Bosco Music: Wednesday, May 1st at 1:00pm join us for Bosco Music Hour. Sing along and have fun with Bosco on the keyboard. Free, must register in advance.

Bereavement Support Group: Will meet twice a month on the first and third Thursday of the month (May 2 and May 16th). For those that are grieving a death it provides a safe and supportive environment where people can verbalize feelings associated with a loss, Susan Loomis, LMSW will be available for support.

Pizza & Movie: Friday, May 3rd at 1:00pm. "Belfast" starring Jude Hill, Leslie McKel, Cachiona Blife and Judith Dench. The story of a young boy and his Belfast working family experience the tumultuous late 1960's. Pre-registration required no later than 1 week prior with payment of \$6.00.

Winery Train Trip: May 15th, the bus will leave the Center promptly at 9:00am.

AARP Defensive Driving: No programs at the Community Center, Wednesday, May 22nd as we are having an AARP Defensive Driving Course from 8:30am-3:30pm. You must be here promptly at 8:30am and don't forget to pack your lunch and water.



Verplanck Annual Vendor Fair: Thursday, May 2nd, Deborah Petranchik, Mgr. Cardiac Rehab will be at the meeting to speak "Staying Heart Healthy Throughout the Summer Months". Thursday, May 23th, Verplanck Seniors are having their annual Vendor Fair Fundraiser. Please call Barbara Stewart for further details. (914) 879-5924.

Memorial Day Ceremony: Please join us on Friday, May 24th for our Memorial Day Ceremony where we pay tribute to the man and woman who have paid the ultimate sacrifice. Light refreshments will be served. Please RSVP to 914-528-1572 or kareng@townofcortlandt.com



Mindful Movement & Wellness For Your Inner Being: 2nd session is scheduled for June 3- July 29. Whether you are continuing from the 1st Session or just starting your yoga journey, don't forget to sign up with payment no later than 1 week prior.

Looking Ahead:

Senior Craft Day, June 5th
Salza w/Suzi, June 21st
Swing Dance w/Cameron, June 26th
Pickleball w/Paul, July 10th
Square Dancing w/Sandy July 17th



RICHARD H. BECKER
Town Supervisor

TOWN OF CORTLANDT

Purchasing Department
Town Hall
1 Heady Street
Cortlandt Manor, NY 10567
914-734-1046

Town Board Members
JAMES F. CREIGHTON
CRISTIN JACOBY
ROBERT E. MAYES
JOYCE C. WHITE

Purchasing Director
Jennifer Glasheen

PURCHASING DEPARTMENT

REPORT TO THE TOWN BOARD

MONTH OF MAY 2024

<i>PURCHASE ORDERS PROCESSED</i>	244
<i>APPROXIMATE PURCHASING VOLUME May 1-13</i>	\$502,480
<i>AWARDED BIDS/RFP</i>	

RFB #24-12 Electrical Services 05/02/2024 Resolution JUNE

RFB #24-13 Sodium Hypochlorite – Resolution JUNE

SCHEDULED BIDS/RFP'S

RFP#03-24 Vending Machine May 30, 2024

RFP#04-24 Pre Bid Security Meeting May 30 9am

RFP#04-24 Security Services June 4, 2024



Respectfully yours,

Jennifer Glasheen

Jennifer S. Glasheen
Director of Purchasing



TOWN OF CORTLANDT

Town Hall
1 Heady Street
Cortlandt Manor, NY 10567
Main #: 914-734-1030

DEBRA A CARTER
RECEIVER OF TAXES

June 1, 2024

Honorable Richard Becker
Supervisor, Town of Cortlandt
Town Hall
1 Heady Street
Cortlandt Manor, NY 10567

Dear Supervisor Becker:

Pursuant to Chapter 283, Section 281 of the Westchester County Administrative Code 1948, I herewith submit this statement of all monies collected by the Tax Office for the month of May 2024.

Sincerely,

Debra A Carter
Receiver of Taxer



TOWN OF CORTLANDT
RECEIVER OF TAXES
May 1 2024 to May 31 2024

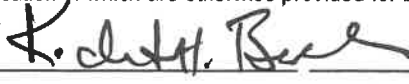
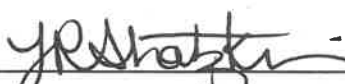
COLLECTION	OPENING BALANCE	COLLECTION	UNAPPLIED	CREDIT CARD FEES	MEMO/CHK FEES	MISC	OVER/SHORT	CLOSING BALANCE
School Taxes 2023-2024								
Croton Harmon	302,810.39	27,373.75						275,436.64
Hendrick Hudson	261,208.26	29,947.38						231,260.88
Lakeland	451,160.21	24,638.22						426,521.99
Putnam	22,627.84	8,012.08						14,615.76
Yorktown	34,684.95	-						34,684.95
Total School Taxes	1,346,365.44	89,971.43						982,520.22
School Penalty 2023- 24		11,696.30						
Town & County.2023	203,933.92	1,941.70						201,992.22
Town & County Pentalty 2023		252.42						
Town & County 2024	3,222,487.05	2,092,490.67						1,129,996.38
Town & County Penalty *		15,237.43						
Total Town, School,County, Pen		2,211,589.95						
Liens *	1,777,472.77	11,883.32						1,765,589.45
Lien Interest		2,057.46						
Installment Plan	29,420.93	-						29,420.93
Installment Plan Interest								
Total Lien & Interest		13,940.78						
TOTALS Base & Interest		2,225,530.73	-	1,218.48	295.00	-	(10.77)	2,227,033.44

12-19-1-3 tx ck nsf but penalty ck of \$52.59 cleared. new ck for base plus \$20 return ck fee
check #5803 in the amount of \$4579.25 for the same amount of SBL 33-8-6-6

Account#	Account Description	Fee Description	Qty	Local Share
		Special Permit	4	400.00
	Marriage License	marriage license	19	332.50
	TOWN CLERK FEES	Birth Certificates	120	1,200.00
		Death Certificates	343	3,430.00
		EZPass	3	75.00
		Fireworks License	1	250.00
		Marriage Copy	13	130.00
		Marriage Officiant	2	50.00
	Town Clerks Fees	Film Permit	2	38,000.00
		Sub-Total:		\$43,867.50
A2530	WAGERING FEES	Games Chance Permits	4	40.00
		Games Chance Proceed	1	200.00
		Sub-Total:		\$240.00
A2544	Dog Licensing	Female, Spayed	5	45.00
		Female, Unspayed	1	15.00
		Male, Neutered	5	45.00
		Male, Unneutered	1	15.00
		Sub-Total:		\$120.00
Total Local Shares Remitted:				\$44,227.50
Amount paid to:	NYS Ag. & Markets for spay/neuter program			16.00
Amount paid to:	Nystatedept. For Marriage Lic.			427.50
Amount paid to:	State Comptroller for Games of Chance			60.00
Total State, County & Local Revenues:	\$44,731.00	Total Non-Local Revenues:		\$503.50

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Laroue Rose Shtatzkin, Town Clerk, Town of Cortlandt, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor _____ Date 6/3/24 Town Clerk _____ Date 06/03/24



TOWN OF CORTLANDT

DEPARTMENT OF TECHNICAL SERVICES

CODE ENFORCEMENT DIVISION

Michael Preziosi, P.E.

Director – D.O.T.S

Martin G. Rogers, P.E.

*Director of Code
Enforcement / D.O.T.S.*

Holly Haight

*Assistant Director of Code
Enforcement / D.O.T.S.*

Town Hall, 1 Heady Street
Cortlandt Manor, NY 10567

Main #: 914-734-1010

Fax #: 914-293-0991

Town Supervisor

Richard H. Becker

Town Board

James F. Creighton

Cristin Jacoby

Robert E. Mayes

Joyce C. White

DANGEROUS BUILDING EVALUATION

8 Overlook Ct

Town of Cortlandt, New York

Tax ID 24.9-5-13

Owner of record:

Montaruli, Jaminett

620 E. Main St, Apt. 4d

Jefferson Valley, NY 10535

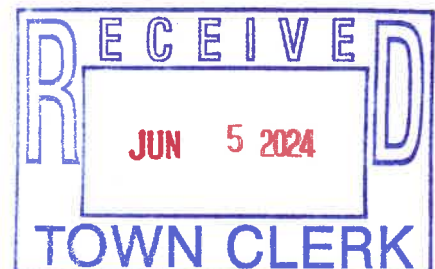
Prepared by:

Martin G. Rogers, P.E.,

Director of Code Enforcement – Dept. of Technical Services

May 28, 2024

Submitted to the Town Board June 2024



Background:

The property is Zoned R-20 and is approximately 0.421 acres. There is a one-family residential structure on the property. There are also 3 motor vehicles and a boat on a trailer in the front and side yard.

A Violation was issued on October 28, 2021 (Complaint 20210296) for Property Maintenance (vacant structure), high grass, and unlicensed motor vehicles.

The property has remained in a state of disrepair. A recent site inspection was performed on May 28, 2024. The purpose of the inspection was to evaluate whether or not the structure can be deemed dangerous in accordance with Chapter 135 of the Town of Cortlandt Town Code.

Dangerous Building Evaluation:

The residential building was deemed dangerous and an evaluation from the perimeter of the building was conducted. As taken from Chapter 135-1 Dangerous Buildings, all buildings or structures which have any or all of the following defects (responses in bold text) are dangerous.

B. Those which, exclusive of the foundation, show thirty-three percent (33%) or more of damage or deterioration of the supporting member or members, or fifty percent (50%) of damage or deterioration of the non-supporting enclosing or outside walls or covering.

The roof shows signs of damage. The Exterior Walls are damaged and deteriorated.

C. Those which have improperly distributed loads upon the floors or roofs or in which the same are overloaded or which have insufficient strength to be reasonably safe for the purpose used.

The framing for the roof is damaged or insufficient to support the imposed loads.

D. Those which have been damaged by fire, wind or other causes so as to have become dangerous to life, safety, morals or the general health and welfare of the occupants or the people of the Town of Cortlandt.

The structure has been damaged by exposure to the elements.

G. Those which have parts thereof which are so attached that they may fall and injure members of the public or property.

The framing and roofing have been damaged and may collapse or fall.

I. Those which because of their condition are unsafe, insanitary or dangerous to the health, morals, safety or general welfare of the people of this town.

The structure is in a state of disrepair. Access to the building is dangerous.

J. Those buildings existing in violation of any provision of the Building Code of this town or any provision of the Fire Prevention Code or other ordinance of this Town.

As taken from the Property Maintenance Code of New York State (NYSPM):

- **301.3** *“All vacant structures and premises thereof or vacant land shall be maintained in a clean, safe, secure and sanitary condition as provided herein so as not to cause a blighting problem or adversely affect the public health or safety.”*

As outlined in the evaluation above the building and premises are unsafe.

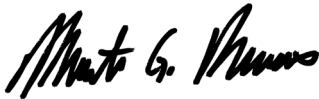
- **304.4 Structural members.** All structural members shall be maintained free from deterioration, and shall be capable of safely supporting the imposed dead and live loads.

As stated the building was damaged and is in a state of deterioration impacting the ability to safely support imposed loads.

Refer to the Appendix for photograph evidence of the building.

Conclusion:

The main building meets the criteria set forth in Chapter 135 and should be demolished. All applicable local and state code for demolition procedures must be followed (i.e. lead and asbestos testing and abatement, pest management, property maintenance, etc....) and a demolition permit obtained through the Code Division.



Martin G. Rogers, P.E.
Director of Code Enforcement – DOTS
8 Overlook Ct Dangerous Bldg Rpt.Docx



Registration Expiration Date 2/28/2026

APPENDIX









TOWN OF CORTLANDT

DEPARTMENT OF TECHNICAL SERVICES

CODE ENFORCEMENT DIVISION

Michael Preziosi, P.E.

Director – D.O.T.S

Martin G. Rogers, P.E.

Director of Code

Enforcement / D.O.T.S.

Holly Haight

Assistant Director of Code

Enforcement / D.O.T.S.

Town Hall, 1 Heady Street

Cortlandt Manor, NY 10567

Main #: 914-734-1010

Fax #: 914-293-0991

Town Supervisor

Richard H. Becker

Town Board

James F. Creighton

Cristin Jacoby

Robert E. Mayes

Joyce C. White

DANGEROUS BUILDING EVALUATION

95 15th Street

Town of Cortlandt, New York

Tax ID 43.18-1-11

Owner of record:

Elizabeth Fitzsimmons

C/O Barbara Delargy

41 Hurley Lane Apt 246

Lincroft, NJ 7738

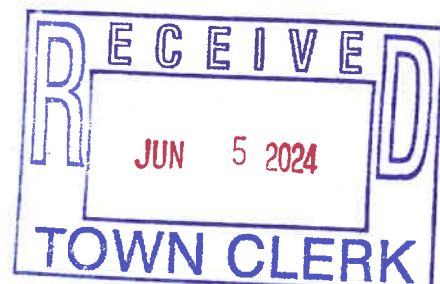
Prepared by:

Martin G. Rogers, P.E.,

Director of Code Enforcement – Dept. of Technical Services

May 28, 2024

Submitted to the Town Board June 2024



Background:

The property is Zoned R-15 and is approximately 1.006 acres. There is a one-family residential structure on the property. There are also 2 Accessory Structures.

A Violation was issued on August 16, 2021 (Complaint 20210243) for Property Maintenance (vacant structure).

The property has remained in a state of disrepair. A recent site inspection was performed on May 7, 2024. The purpose of the inspection was to evaluate whether or not the structure can be deemed dangerous in accordance with Chapter 135 of the Town of Cortlandt Town Code.

Dangerous Building Evaluation:

The residential and accessory buildings were deemed dangerous and an evaluation from the perimeter of the property was conducted. As taken from Chapter 135-1 Dangerous Buildings, all buildings or structures which have any or all of the following defects (responses in bold text) are dangerous.

B. Those which, exclusive of the foundation, show thirty-three percent (33%) or more of damage or deterioration of the supporting member or members, or fifty percent (50%) of damage or deterioration of the non-supporting enclosing or outside walls or covering.

The buildings have or are collapsing.

C. Those which have improperly distributed loads upon the floors or roofs or in which the same are overloaded or which have insufficient strength to be reasonably safe for the purpose used.

The framing is damaged or insufficient to support the imposed loads.

D. Those which have been damaged by fire, wind or other causes so as to have become dangerous to life, safety, morals or the general health and welfare of the occupants or the people of the Town of Cortlandt.

The structure has been damaged by exposure to the elements.

G. Those which have parts thereof which are so attached that they may fall and injure members of the public or property.

The buildings have or are collapsing.

I. Those which because of their condition are unsafe, insanitary or dangerous to the health, morals, safety or general welfare of the people of this town.

The structures collapsed or are in a state of disrepair. Access to the buildings is dangerous.

J. Those buildings existing in violation of any provision of the Building Code of this town or any provision of the Fire Prevention Code or other ordinance of this Town.

As taken from the Property Maintenance Code of New York State (NYSPM):

- **301.3** *“All vacant structures and premises thereof or vacant land shall be maintained in a clean, safe, secure and sanitary condition as provided herein so as not to cause a blighting problem or adversely affect the public health or safety.”*

As outlined in the evaluation above the building and premises are unsafe.

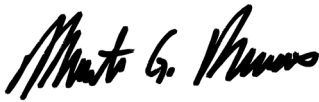
- **304.4 Structural members.** All structural members shall be maintained free from deterioration, and shall be capable of safely supporting the imposed dead and live loads.

As stated the building was damaged and is in a state of deterioration impacting the ability to safely support imposed loads.

Refer to the Appendix for photograph evidence of the building.

Conclusion:

The main building meets the criteria set forth in Chapter 135 and should be demolished. All applicable local and state code for demolition procedures must be followed (i.e. lead and asbestos testing and abatement, pest management, property maintenance, etc....) and a demolition permit obtained through the Code Division.



Martin G. Rogers, P.E.
Director of Code Enforcement – DOTS
95 15th Street Dangerous Bldg Rpt.Docx



Registration Expiration Date 2/28/2026

APPENDIX





DRAFT

RESOLUTION

NUMBER -24

(RE: FORM A CLIMATE SMART GREEN TEAM AND APPOINT MEMBERS)

WHEREAS, the Town of Cortlandt participates in the New York State Department of Environmental Conservation Climate Smart Communities (CSC) program, and

WHEREAS, the through this program the Town completes a variety of green/sustainable projects, acquires points to receive a level of Statewide Certification, and grant funding to complete additional green/sustainable projects, and

WHEREAS, the formation of a Climate Smart Green Team is a mandatory requirement of the CSC program and provides the opportunity to receive a maximum of 20 points towards maintaining our Bronze Level CSC Certification, and

WHEREAS, the following Climate Smart Green Team members shall be appointed by the Town Board and hold regular meetings to develop a government operations and community climate action plan and to exchange ideas, coordinate efforts and create a clearer path forward for the Town's climate action planning and implementation process;

NOW THEREFORE BE IT RESOLVED, that the following are hereby appointed to the Climate Smart Green Team for a term of one-year:

CHRISTOPHER KEHOE	Planner
MICHELLE ROBBINS	Assistant Planner
PATTY ROBCKE	Comptroller
STEPHEN FERREIRA	Director of Dept of Environmental Services
MICHAEL PREZIOSI	Director of Dept of Technical Services
JENNIFER GLASHEEN	Director of Purchasing
CLAUDIA VAHEY	Director of Operations
MICHAEL CUNNINGHAM	Deputy Town Attorney
JAMES CREIGHTON	Councilman/Deputy Supervisor

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on June 11, 2024
At a Regular Meeting
Held at Town Hall**

RESOLUTION

DRAFT

NUMBER -24

(RE: APPOINT MARYBETH ALLEN-KNECHT AS A MEMBER OF THE CONSERVATION ADVISORY COUNCIL)

WHEREAS, the Town Board of the Town of Cortlandt did by Resolution 126-13 approve joining the activities of the Conservation Advisory Council and the Open Space Committee; and

WHEREAS, at this time the Town Board wishes to re-appoint all currently active members for terms of two years;

BE IT FURTHER RESOLVED, that the Town Board of the Town of Cortlandt does hereby re-appoint all currently active members of the Conservation Advisory Council for a term effective June 1, 2024 and ending May 31, 2026 listed below:

NINE MEMBERS//TWO YEAR TERMS

WENDY TALIO (Chair) Term Expires May 31, 2026
3 Watson Street, Cortlandt Manor

PAUL BUCKOUT (Vice Chairman) Term Expires May 31, 2026
McGregor Lane, Crompond

ANTHONY CARBONE Term Expires May 31, 2026
3 Trolley Road, Cortlandt Manor

MARK BARTH Term Expires May 31, 2026
8 Quaker Hill Court E, Croton-on Hudson

JOSEPH MINTZ Term Expires May 31, 2026
10 Langeloth Drive, Cortlandt Manor

RAMSEY SALCEDO Term Expires May 31, 2026
10 Lakeview Ave, Cortlandt Manor

PATRICK THOMAS Term Expires May 31, 2026
37 Andover Court, Cortlandt Manor

CHRISTOPHER VARGO Term Expires May 31, 2026
26 Hardie Street, Verplanck

MARYBETH ALLEN-KNECHT
32 Edgewood Road, Cortlandt Manor

Term Expires May 31, 2026

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on June 11, 2024
At a Regular Meeting
Held at Town Hall**

DRAFT

DRAFT

RESOLUTION

NUMBER -24

(ADOPTING AN UPDATED MASTER FEE LIST FOR THE TOWN OF CORTLANDT)

BE IT RESOLVED that the Town Board of the Town of Cortlandt does hereby adopt the Updated Master Fee List for the Town of Cortlandt as of June 11, 2024, encompassing all fees for the various departments; and

BE IT FURTHER RESOLVED, this Master Fee List shall be posted on the Town's website.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted June 11, 2024
At a Regular Meeting
Held at Town Hall.**

Town of Cortlandt Master Fee List

DRAFT

Office of the Town Clerk

Vital Records			
	Birth Certificate	\$ 10.00	As set by NYS
	Death Certificate	\$ 10.00	As set by NYS
	Marriage Certificate	\$ 10.00	As set by NYS
	Genealogy Record	\$ 22.00	As set by NYS
	Marriage License	\$ 40.00	As set by NYS
	Marriage Officer	\$ 25.00	As set by NYS
Dog Licensing			
	Annual Fee Spayed	\$ 10.00	
	Annual Fee Unspayed	\$ 18.00	
	Dog Tag Replacement	\$ 5.00	
	Dog Release Fee	\$ 25.00	
Filming			
	1st Private Property (Per Day)	\$ 1,000.00	
	Add'l Private Property (Per Day)	\$ 300.00	
	Public Property (Minimum)	\$ 1,500.00	
	Public Property (Use Fee)	Set by Town Board	
FOIL			
	Hard Copies 8x11 - 11x17 per page	\$ 0.25	
	Hard Copies larger than 11x17	\$ 5.00	
	Staff production time over 2 hours	Hourly Staff Wage	
Gaming			
	Bingo	Set by NYS Gaming	
	Games of Chance	Set by NYS Gaming	
	Raffles	Set by NYS Gaming	
Misc			
	E-Zpass	\$ 25.00	
	Fireworks Permit	\$ 350.00	Entities that are not municipal, not-for-profit, or tax-exempt in nature will also reimburse hourly Code Enf. Fee.
	Annual Boat Launch Tag Motorized	\$ 100.00	
	Annual Boat Launch Tag Unmotorized	\$ 50.00	
	Hunting and Fishing	Set by DEC	
	Bid Copies	\$ 50.00	
	Return Check Fee	\$ 20.00	

Department of Environmental Services

Highway			
	Road Opening	\$ 150.00	Plus Security set by Director of DES
	Tie into Catchbasin	\$ 150.00	Plus Security set by Director of DES
Water Department			
	New Sewer Service	\$ 275.00	
	New Water Service	\$ 425.00	Per Tap
Sanitation			
	Special Bulk Pickup	\$ 30.00	
	Refrigerator or Freezer	\$ 10.00	
	Air Conditioner	\$ 10.00	
	Dehumidifier	\$ 10.00	
	Television	\$ 10.00	
	Item containing Freon	\$ 10.00	
	E-Waste	\$ 5.00	
	Tires with Rims	\$ 10.00	Per Tire. Max of 8 tires total per year.
	Tires without Rims	\$ 5.00	Per Tire. Max of 8 tires total per year.

Department of Technical Services - Code Enforcement

DOTS Fee Notes:

- 1) All consultant fees shall be paid for by the applicant and placed in escrow (trusted agency).
- 2) The Town Collects a 10% Town Administration and Review Fee for consultant escrow accounts.
- 3) Applicant responsible for any e-check / ETF fee / bank fee / credit card processing fee, etc...

Building Permits

	Application Fee		
	Residential	\$ 150.00	
	Commercial	\$ 500.00	
	Residential Building Permit	\$ 100.00	up to \$10,000 in value; plus \$10 per \$1,000 over \$10,000
	Commercial Building Permit	\$ 200.00	up to \$10,000 in value; plus \$12 per \$1,000 over \$10,000
	Building Permit Renewal Residential	\$ 200.00	every 12 months plus adjustment to permit fee based on final construction cost
	Building Permit Renewal Commercial	\$ 500.00	every 12 months plus 50% of accepted permit fee adjusted based on actual construction cost
	Work Performed without Approval and Permit	2x's	all fees; penalty fee may be waived by Town Board provided sufficient hardship.

Demolition Permit

	Residential Single Family	\$ 100.00	
	Residential Accessory Structure	\$ 25.00	for each structure.
	Multi-Family	\$ 250.00	for primary dwelling structure \$50 for each accessory structure
	Commercial	\$ 500.00	for main structure; \$50 for each accessory structure

	In Event of Fire Damage and Rebuild In-Kind	WAIVED	for residential properties
Blasting Permit			
	Application Fee & Renewal	\$ 500.00	per application; plus \$10 per blast
Gas Test (Standalone)			
	Residential	\$ 100.00	
	Commercial	\$ 100.00	
Plumbing Permit			
	Residential	\$ 100.00	
	Commercial	\$ 200.00	
Electrical Permit			
	Residential w/ Building Permit	\$ 50.00	
	Residential Standalone	\$ 50.00	
	Commercial w/ Building Permit	\$ 150.00	
	Commercial Standalone	\$ 150.00	
HVAC Permit			
	Residential w/ Building Permit		included with Res. Building Permit
	Residential Standalone	\$ 200.00	Per System
	Commercial w/ Building Permit		included with Com. Building Permit
	Commercial Standalone	\$ 400.00	Per System
Wetland Permit			
	Residential (DOTS) w/ Building Permit	\$ 250.00	all approving authorities
	Residential (DOTS) Standalone	\$ 250.00	all approving authorities
	Commercial (DOTS) w/ Building Permit	\$ 500.00	all approving authorities
	Commercial (DOTS) Standalone	\$ 500.00	all approving authorities
	Escrow Accounts		refer to Town Code Ch. 179 plus 10% Town Administration Fee
Steep Slope Permit			
	Residential Permit (DOTS) w/ Building Permit	\$ 250.00	all approving authorities
	Residential Permit (DOTS) Standalone	\$ 250.00	all approving authorities
	Commercial Permit (DOTS) w/ Building Permit	\$ 500.00	all approving authorities
	Commercial Permit (DOTS) Standalone	\$ 500.00	all approving authorities
	Escrow Accounts	-	refer to Town Code Ch. 307 plus 10% Town Administration Fee
Topographical Alteration			
	Residential Permit (DOTS) w/ Building Permit	\$ 250.00	all approving authorities
	Residential Permit (DOTS) Standalone	\$ 250.00	all approving authorities
	Commercial Permit (DOTS) w/ Building Permit	\$ 500.00	all approving authorities
	Commercial Permit (DOTS) w/o Standalone	\$ 500.00	all approving authorities
	Escrow Accounts	-	refer to Town Code Ch. 307 plus 10% Town Administration Fee
Tree Removal Permit			
	Residential	\$ 50.00	3 or more trees, non-diseased
	Commercial	\$ 100.00	plus \$10 per tree

Escrow Accounts		refer to Town Code Ch. 283
Security Deposit	2x	cost of plant material including labor
Trees in Lieu of Plantings		
Tree	\$ 150.00	Per Tree
Specimen Tree	\$ 200.00	Per Tree
Protected Tree	\$ 300.00	Per Tree
Certificate of Completion / Compliance		
Temporary Residential	\$ 25.00	
Temporary Commercial - 1st	\$ 250.00	Valid for 30 days
Temporary Commercial - Each Additional	\$ 500.00	Valid for 30 days (up to 2 times)
Residential	\$ 25.00	
Commercial	\$ 100.00	
Duplicate Certicates	\$ 50.00	
Prior to Zoning Inspection	\$ 150.00	
Dupl. Prior to Zoning Certs.	\$ 50.00	
Reinspection Fee Residential	\$ 50.00	After 2nd Failure - All Permit types
Reinspection Fee Commercial	\$ 150.00	After 2nd Failure - All Permit types
Permit Close-Out Residential	\$ 150.00	Each offense - Open Permit - Non-Active Site
Permit Close-Out Commercial	\$ 300.00	Each offense - Open Permit - Non-Active Site
Alarm Permits		
Residential	\$ 30.00	
Multi-Family Res. w/BP	\$ -	included with Building Permit
Multi-Family Res. Standalone	\$ 100.00	up to \$10,000 in value; plus \$10 per \$1,000 over \$10,000
Commercial w/ BP	\$ -	included with Com. Building Permit
Commercial Standalone	\$ 200.00	up to \$10,000 in value; plus \$12 per \$1,000 over \$10,000
Operating Permits		
Public Assembly (100 or greater occupants)	\$ 200.00	yearly
Hazard Uses (defined in NYS Uniform Code)	\$ 350.00	yearly
Parking Garages	\$ 500.00	as required by NY State
Home Occupancy	\$ -	every 3rd year; included with Planning Board renewal fee
Religious and Recognized non for profits	\$ -	frequency as required by Uniform Code; fee exempt
Other	\$ 350.00	any other use requiring an operating permit from any other authority having jurisdiction
Heating Oil Tank		
Remove / Install / Abandon	\$ 200.00	
LP Gas Tanks		
Install or Relocate Res.	\$ 100.00	
Install or Relocate Comm.	\$ 200.00	
Sprinkler, Stand Pipe & Supression Systems		
Res. Multi-Familyw/ Bldg. Permit		included with Res. Building Permit
Res. Multi-FamilyStandalone	\$ 100.00	up to \$10,000 in value; plus\$10 per \$1,000 over \$10,000

	Commercial w/ Building Permit		included with Com. Building Permit
	Commercial Standalone	\$ 200.00	up to \$10,000 in value; plus \$12 per \$1,000 over \$10,000
Title Searches			
	Each Certified Copy	\$ 50.00	
Driveway Permits			
	Residential Standalone	\$ 100.00	
	Commercial Standalone	\$ 200.00	
Sign Permits			
	Window Signs	\$ 150.00	Per Sign
	Wall / Awning / Free Standing	\$ 250.00	Per Sign and/or Awning
Backflow Devices			
	Residential	\$ -	
	Commercial	\$ 350.00	
	Non-Compliance-Commercial	\$ 350.00	Per Each Device
	Non-Compliance Re-Inspection	\$ 150.00	Per Each Device
	Residential	\$ -	1, 2 Family Homes Exempt
Water Main and Sanitary Sewer Extensions			
	Water Main Extension Residential	\$ 4,000.00	per application plus \$350/lot for subdivisions
	Water Main Extension Commercial	\$ 4,000.00	per application plus \$2 per gallon of estimated consumption
	Sanitary Sewer Extension Residential	\$ 4,000.00	per application plus \$350/lot for subdivisions
	Sanitary Sewer Extension Commercial	\$ 5,000.00	per application plus \$2 per gallon of estimated consumption
Copies and Digital Scans			
	Up to 11"x17"	\$ 0.25	
	Greater than 11"x17"	\$ 5.00	per sheet (includes a scan)
Stop Work Order			
	1st Offence for a Property	No Charge	Necessary Permits and Approvals must be obtained
	2nd Offence for a Property	\$ 1,000.00	base fee to lift order, plus \$250 per day that work is found to be performed in violation of stop work order
Department of Planning and Community Development -Planning			
Planning Notes:			
	1) All consultant fees shall be paid for by the applicant and placed in escrow (trusted agency). Escrow accounts to be replenished by Applicant as required to 50% of initial value when depleted.		
	2) The Town Collects a 10% Town Administration and Review Fees for consultant escrow accounts.		
	3) Construction inspection fees includes all earthwork, site work, paving, drainage, landscaping and utilities required to complete construction. Decorative ammenities (i.e. benches, bicycle racks, etc...) are exempt.		
	Lot Line Adjustment	\$ 300.00	
Subdivision			

	Pre-Application Meeting	\$ 250.00	first free; subsequent meeting
	Preliminary Major Plat	\$ 750.00	plus \$750 for each building lot
	Preliminary Minor Plat	\$ 500.00	plus \$500 for each building lot
	Final Approval	\$ 1,000.00	
Site Plan			
	Application Fee	\$ 150.00	for each 1,000 sf of proposed floor area plus \$5 for each parking space(minimum of \$500.00)
	Time Extension	\$ 250.00	at time of extension; maximum two (2) 1-year time ext. allowed.
Site Plan Amendment			
	Application Fee	\$ 250.00	for each 1,000 sf of proposed floor area;plus \$5 for each parking space(minimum of \$250.00)
	Time Extension	\$ 250.00	per request
	Special Permit	\$ 500.00	plus Application Fee
	Accessory Apartment	\$ 250.00	initial application fee
	Home Occupancy	\$ 500.00	initial application;\$150 at time of renewal (every 3 years)
	Time Extension Preliminary Approval	\$ 100.00	per lot; six (6) 6-month approvals allowed
Time Extension Final Approval - 90 day extensions (unlimited by State Law)			
	0-2 requests	Free	per request
	2-8 requests	\$ 100.00	plus \$25 per lot; per request
	8-15 requests	\$ 150.00	plus \$50 per lot; per request
	more than 15 requests	\$ 300.00	plus \$100 per lot; per request
	Inspection fee	\$ 0.05	of estimated cost of construction improvements based on Engineer's Estimate (excludes lot & buildings)
Telecommunication			
	New Tower	\$ 15,000.00	
	Escrow Deposit	\$ 7,500.00	per Town Code Chapter 277
	Re-Certification	\$ 2,500.00	every 5 years
	Co-Location	\$ 5,000.00	
	Small Cell Wireless Facility	\$ 10,000.00	
	Recreation Fee	\$ 6,000.00	per lot
	Bond Reduction Request	\$ 150.00	per request
Escrow Account Deposits			

0 to 2 lots or dwelling units	\$ 2,500.00	
3 to 10 lots or dwelling units	\$ 1,500.00	per proposed lot
11 to 35 lots or dwelling units	\$ 1,200.00	per proposed lot
More than 35 lots or dwelling units	\$ 1,000.00	per proposed lot

Site Plan / Amendment/Special Permit Escrow Accounts

0 to 5,000 square feet	\$ 5,000.00	
5,000 to 20,000 square feet	\$ 15,000.00	
20,000 to 50,000 square feet	\$ 25,000.00	
Greater than 50,000 square feet	\$ 50,000.00	plus \$350 for each additional 1,000 sf. Above 50,000 sf

Penalties	2x regular fee	Referrals to rectify Town Code Violations 3 times regular fees
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Department of Planning and Community Development -Zoning

Application Fee

Area Variance	\$ 200.00	
Intrepretation	\$ 300.00	
Use Variance	\$ 400.00	
Special Permit	\$ 500.00	

Recreation Department

ID Cards

Recreation Photo ID Card (Ages 4+)	\$ 8.00	Valid For 3 Years
Recreation Photo ID Card (Ages 60+)	\$ 4.00	Valid For 3 Years
Replacement Recreation Photo ID Card	\$ 5.00	

Hollowbrook Golf

1 Year Club Membership	\$ 12.00	
1 Year Club Membership (60+)	\$ 6.00	

Charles J. Cook Pool

Family Season Pass (2 Adults & 1 Child or 1 Adult & 2 Children)	\$ 315.00	Summer 2024
Family Season Pass (Each Additional Child Beyond Regular Season Pass)	\$ 62.00	Summer 2024
Adult Season Pass	\$ 141.00	Summer 2024
Senior Season Pass	\$ 76.00	Summer 2024
Youth Season Pass	\$ 111.00	Summer 2024
Adult Daily Fee (Before 4 PM)	\$ 11.00	Summer 2024

Adult Daily Fee (After 4 PM)	\$	5.50	Summer 2024
Senior Daily Fee (Before 4 PM)	\$	6.00	Summer 2024
Senior Daily Fee (After 4 PM)	\$	3.00	Summer 2024
Youth Daily Fee (Before 4 PM)	\$	9.00	Summer 2024
Youth Daily Fee (After 4 PM)	\$	4.50	Summer 2024
Guest Daily Fee (Without TOC Photo ID)	\$	14.00	Summer 2024
Family Members of Active Military (Before 4 PM)	\$	6.00	Summer 2024
Family Members of Active Military (After 4 PM)	\$	3.00	Summer 2024
Mini Golf		FREE	Summer 2024

Spout Brook Pavilion Rental (May - September)

25 to 100 People (Monday- Friday)	\$	75.00	Per Event
101 to 200 People (Monday- Friday)	\$	150.00	Per Event
25 to 100 People (Saturday, Sunday, & Holidays)	\$	150.00	Per Event
101 to 200 People (Saturday, Sunday, & Holidays)	\$	200.00	Per Event

CUE Rental

Town Resident + \$300.00 Cash Deposit	\$	150.00	Per Event
Profit Groups + Liability Insurance	\$	250.00	Per Event
Non-Profit Groups + Liability Insurance	\$	25.00	Per Event

Office of the Receiver of Taxes

Tax Payment Fees

Check in Person		FREE	
E-Check Online	\$	1.00	
Credit Card Online		1.8% of total	
Bounced Check	\$	20.00	

Late Fees

School Taxes		SET BY NYS	
Real Property Taxes		SET BY NYS	

Purchasing Department

Misc

EV Charging Stations 7am-9pm	\$	3.00	Per Hour
EV Charging Stations 9pm-7am	\$	20.00	Per Hour
EV Charging Stations Per Kilowatt Hour		Set by Comptroller	Subject to market fluctuations

DRAFT

RESOLUTION

NUMBER -24

(AUTHORIZE ADDITIONAL FUNDS FOR TECHNOLOGY UPGRADES)

WHEREAS, the Town of Cortlandt has been investing in various technology upgrades across several departments in the last 12 months including the; and

WHEREAS, to continue to streamline operations, integrate various new software, keep hardware current and provide training to staff, additional funds are needed; and

WHEREAS, these costs can come up in the course of work as security or integration issues become apparent;

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby authorize \$50,000 toward funds needed for technology upgrades;

BE IT FURTHER RESOLVED that Comptroller is authorized to amend the budget as necessary; and

BE IT FURTHER RESOLVED, the Town Comptroller is authorized to use \$100,000 in ARPA funds as necessary to fund this and any previous technology upgrades.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted June 11, 2024
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NO.

(AUTHORIZE SETTLEMENT OF INDEX NUMBER 61551/2024)

WHEREAS, the Town of Cortlandt was sued by the Estate of Benjamin B. Hersh after an ownership dispute of 36 Ruth Road; and

WHEREAS, the Town Attorney's Office has reviewed this matter; and

WHEREAS, 36 Ruth Road was supposed to have been conveyed to Benjamin Hersh pursuant to Resolution number 210-85; and

WHEREAS, the Town does not have a viable claim of ownership for 36 Ruth Road;

NOW, THEREFORE, BE IT RESOLVED, that the Town Attorney's Office is authorized to settle this matter with the Plaintiff by conveying 36 Ruth Road (SBL 22.8-2-12) to Plaintiff upon payment of all taxes and interest owed for the property.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted June 11, 2024
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NO.

**(RESTRICT PARKING OF CONSTRUCTION VEHICLES ON TOWN HIGHWAYS
AND PARKING IN SPACES DESIGNATED FOR EV CHARGING)**

WHEREAS, the Town of Cortlandt has received an increasing number of complaints about construction vehicles being parked overnight in residential communities; and

WHEREAS, with the increasing number of electric vehicles on the road, the Town seeks to ensure that spots designated for electric vehicle charging are not taken by vehicles that are not using the charging stations;

NOW, THEREFORE, BE IT RESOLVED, that it shall be a violation of Chapter 291 of the Town Code for any commercial vehicle more than 25 feet in length or more than 6,000 pounds in net chassis weight to park on any Town highway between the hours of 9:00 PM and 6:00 AM.

BE IT FURTHER RESOLVED that it shall be a violation of Chapter 291 of the Town Code for any vehicle to park in a space designated as an electric vehicle charging station space when not utilizing the charging station.

BE IT FURTHER RESOLVED that this Resolution shall be posted and distributed as required by Chapter 291 of the Town Code.

BE IT FURTHER RESOLVED that the Town is authorized to order notification signs alerting the public to the restrictions in this Resolution.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted June 11, 2024
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER X-24

(RE: RESOLUTION AUTHORIZING THE DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT TO APPLY TO THE NEW YORK STATE MID-HUDSON MOMENTUM FUND FOR FUNDING FOR SEWER AND WATER INFRASTRUCTURE FOR ANNSVILLE)

WHEREAS, as called for in the 2016 Sustainable Comprehensive Master Plan and as codified in the 2023 Annsville Waterfront Enhancement Zoning (AWE) District the Annsville section of Town is one of the four (4) primary areas targeted for economic development, and

WHEREAS, the area is the gateway to the Town and Westchester County and given its location at the confluence of the Annsville Creek and the Hudson River and the foothills of the Hudson Highlands the area is uniquely situated for housing, mixed-use developments, retail, recreational and water-related improvements such as boardwalks, and

WHEREAS, area currently lacks a central sewer and water system which inhibits the redevelopment of the area, and

WHEREAS, the Town, with an outside Engineering Consultant, has already complied a Map, Plan and Report and has 60% completed drawings to provide sewer and water to the area.

NOW THEREFORE BE IT RESOLVED, that the Department of Planning and Community Development is authorized to apply to the New York State Mid-Hudson Momentum Fund in an amount up to \$10,000,000 with the required match coming from previously committed funding from Westchester County, the Federal Government and Town funds as required by the grant program and the Town Supervisor be further authorized to execute any necessary agreements associated with the grant.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ SHATZKIN
TOWN CLERK**

**Adopted on June 11, 2024
At a Regular Meeting Held
at the Town Hall**

DRAFT

RESOLUTION

NUMBER _____

(RE: AUTHORIZE CONTRACTS/AWARD BID WITH RESPECT TO ELECTRICAL SERVICES RFB #24-12)

WHEREAS, the Purchasing Director previously advertised for bids for **ELECTRICAL SERVICES;** and

WHEREAS, said bids were received and opened by the Purchasing Director on **MAY 2, 2024;** and

WHEREAS, the **TOWN WILL AWARD BIDDER FOR ELECTRICAL SERVICES AT THE LOWEST CATEGORY PRICING** was

MORABITO ELECTRIC, PO BOX 804, SLEEPY HOLLOW, NY 10591. To include General Electrician, laborer and supplies as needed; Traffic Signal & Light Repair, LED Street Lighting and Future EV Charging.

WHEREAS, it is the recommendation of the Department of Environmental Services that the bid be awarded to the lowest responsible bidders;

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be, and hereby is, authorized to execute contracts in accordance with the bid specifications previously prepared; and

BE IT FURTHER RESOLVED, the Comptroller is authorized to amend the Budget if necessary.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUE ROSE SHATZKIN
TOWN CLERK**

**Adopted June 11, 2024
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER _____

**(RE: AUTHORIZE CONTRACTS/AWARD BID WITH RESPECT TO SODIUM
HYPOCHLORITE 12% RFB #24-13)**

WHEREAS, the Purchasing Director previously advertised for bids for **SODIUM
HYPOCHLORITE 12%**; and

WHEREAS, said bids were received and opened by the Purchasing Director on
MAY 10, 2024; and

WHEREAS, the **TOWN WILL AWARD BIDDER FOR SODIUM HYPOCHLORITE
12% AT THE LOWEST CATEGORY PRICING** was

SURPASS CHEMICAL COMPANY, 1254 BROADWAY ALBANY NY 12204, whose bid
was **\$2.665 PER GALLON...**

WHEREAS, it is the recommendation of the Department of Recreation that the bid
be awarded to the lowest responsible bidders;

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be, and hereby
is, authorized to execute contracts in accordance with the bid specifications previously prepared;
and

BE IT FURTHER RESOLVED, the Comptroller is authorized to amend the
Budget if necessary.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted June 11, 2024
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER -24

RE: (APPROVE CHANGE ORDER FOR TE – CONTRACT 2023.04 – CORTLANDT WATERFRONT PARK)

NOW THEREFORE BE IT RESOLVED, that a Change Order for TE Contract 2023.04 in the amount of Nineteen Thousand Nineteen Dollars and Zero Cents (\$19,019.00) for a dance floor adjacent to the performance stage has been approved.

BE IT FURTHER RESOLVED, that the Town Comptroller is hereby authorized to amend the budget the same with respect to this project.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROU SHATZKIN
TOWN CLERK**

**Adopted on June 11, 2024
At a Regular Meeting
Held at the Town Hall**

DRAFT

RESOLUTION

NUMBER -24

RE: (AUTHORIZE DOTS TO BID TE CONTRACT 2024.13 – ARLO LANE STOCKPILE DISPOSAL)

WHEREAS, unauthorized deposition of material occurred overtime at 76 Arlo Lane (tax map 24.18-1-33); and

WHEREAS, this material has been tested and must lawfully be processed and disposed of; and

WHEREAS, the Town Board of the Town of Cortlandt is authorizing the Department of Technical Services (DOTS) to prepare a bid for the removal of stockpiled material.

NOW THEREFORE BE IT RESOLVED, that DOTS is hereby authorized to bid TE Contract 2024.13.

BE IT FURTHER RESOLVED, that the Director of DOTS is hereby authorized to enter into an agreement with Henning, Durham & Richardson Architecture and Engineering, P.C. in the amount not to exceed Forty-Nine Thousand Four Hundred and Seventy-Five Dollars (\$49,475.00).

BE IT FURTHER RESOLVED, that all costs associated with this project, shall be levied and paid for by individual(s) that unlawfully disposed of the material at 76 Arlo Lane as stipulated.

BE IT FURTHER RESOLVED, that the Town Comptroller is hereby authorized to amend the budget the same with respect to this project.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ SHATZKIN
TOWN CLERK**

**Adopted on June 11, 2024
At a Regular Meeting
Held at the Town Hall**

DRAFT

RESOLUTION

NUMBER -24

(RE: AUTHORIZE FIREWORKS PERMIT TO OUR JULY 4 EVER FIREWORKS ON BEHALF OF MADELINE MARINE, INC)

WHEREAS, pursuant to Chapter 35 of the Town Code, and pursuant to Section 405.00 of the Penal Law of the State of New York, July 4 Ever Fireworks on behalf of Madeline Marine Inc. of Verplanck, New York submitted to the Department of Technical Services - Code Enforcement Division an application for a permit to load and display fireworks at the following locations and on the specified dates:

At property located at 270 6th Street, on a 30x 90 barge, located 312 feet from shore, Verplanck, New York; at 9:15pm on June 15, 2024.

WHEREAS, the above locations and times of said display is hereby authorized pursuant to the application of July 4 Ever Fireworks, Inc. and approved by the various agencies outlined below; and

WHEREAS, said application has been reviewed and endorsed by the Town Supervisor, Deputy Director of Code Enforcement, Chief of the Verplanck Fire Department, and the Chairman of the Fire Advisory Board; and

WHEREAS, in accordance with Section XIII, Paragraph D of the Town Code, authorization for said fireworks display is conditioned upon the licensee's submission to the Town Clerk of the Town of Cortlandt a Certificate of Insurance in the sum of Five Million Dollars naming thereon the Town as additionally insured; which certificate has been approved as to form by the Town Attorney; and upon condition of the approval of the Code Enforcement Division, the Local Fire District and the Fire Advisory Board; and

WHEREAS, Madeline Marine, Inc. has submitted to the Town Clerk of the Town of Cortlandt a Hold Harmless Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Cortlandt does hereby **GRANT** a Non-Transferable Permit to Display Fireworks on the 15th day of June, 2024 at the time specified above to: Madeline Marine, Inc.; July 4 Ever Fireworks, 382 Rock Cut Rd, Walden, New York (12586); and the following persons designated as those discharging the fireworks; Rocco Polifrone, Michael Ilissyn and Justin Berke; and

BE IT FURTHER RESOLVED, that said permit shall require a member of the Town of Cortlandt Code Enforcement Department to be present when the fireworks are delivered; and

**MADLINE MARINE, INC
FIREWORKS PERMIT
Page Two**

BE IT FURTHER RESOLVED, that the Supervisor be, and hereby is, authorized to execute said permit on behalf of the Town Board provided that all necessary documents have been obtained and all Town staff reviews and sign-offs have been secured at the time of said display; and

BE IT FURTHER RESOLVED that Madeline Marine, Inc and July 4 Ever Fireworks shall follow all health and safety guidance provided by regulatory agencies, and if the Town of Cortlandt has health and or safety concerns, then it can modify any granted approvals.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on June 11, 2024
At a Regular Meeting
Held at the Town Hall**

DRAFT

RESOLUTION

NUMBER X-24

(RE: AUTHORIZE A LOAD ONLY FIREWORKS PERMIT TO SANTORE’S WORLD FAMOUS FIREWORKS ON BEHALF OF THE VILLAGE OF TARRYTOWN/VILLAGE OF SLEEPY HOLLOW)

WHEREAS, pursuant to Chapter 35 of the Town Code, and pursuant to Section 405.00 of the Penal Law of the State of New York, Santore’s World Famous Fireworks and the Hudson Valley Gateway Chamber of Commerce submitted to the Department of Technical Services - Code Enforcement Division an application for a permit to **load** fireworks onto a barge at the following location on July 4, 2024:

---Madeline Marine, Inc. 28 Madeline Ave., Verplanck, NY 10596

WHEREAS, after careful review by the Town of Cortlandt Fire Inspector, said fireworks application has been approved as follows:

- 1. The barge will be loaded on July 4, 2024.**
- 2. There will be NO fireworks stored on land, all fireworks must be off-site or loaded onto the barge.**
- 3. Santore’s World Famous Fireworks must provide security.**

WHEREAS, said application has been reviewed and endorsed by the Chief of the Local Fire District, The Town of Cortlandt Fire Inspector, the Chairman of the Fire Advisory Board and the Town Supervisor; and

WHEREAS, in accordance with Section XIII, Paragraph D of the Town Code, authorization for the loading of said fireworks is conditioned upon the licensee’s submission to the Town Clerk of the Town of Cortlandt a Certificate of Insurance in the sum of Five Million Dollars naming thereon the Town as additionally insured; which certificate has been approved as to form by the Town Attorney; and

NOW, THEREFORE, BE IT RESOLVED, that on the condition that Santore’s World Famous Fireworks operates only on property for which they have written permission, that the Town Board of the Town of Cortlandt does hereby **GRANT** a Non-Transferable Permit to **Load** Fireworks at Madeline Marine, Inc., on July 4, 2024; and

BE IT FURTHER RESOLVED, that said permit shall require the Fire Inspector of the Town of Cortlandt Code Enforcement Department to be present when the fireworks are loaded; and

BE IT FURTHER RESOLVED, that the Supervisor be, and hereby is, authorized to execute said permit on behalf of the Town Board.

BE IT FURTHER RESOLVED, that said Permit will be granted and issued only upon the completion of all and any required conditions for said Permit by the applicant to the satisfaction of the Town of Cortlandt.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUE ROSE SHATZKIN
TOWN CLERK**

**Adopted on June 11, 2024
At a Regular Meeting
Held at the Town Hall**

DRAFT

RESOLUTION

NUMBER -24

(RE: AUTHORIZE A LOAD ONLY FIREWORKS PERMIT TO GARDEN STATE FIREWORKS ON BEHALF OF THE CITY OF PEEKSKILL/PEEKSKILL FIRE DEPARTMENT)

WHEREAS, pursuant to Chapter 35 of the Town Code, and pursuant to Section 405.00 of the Penal Law of the State of New York, July 4 Ever Fireworks and the City of Peekskill/Peekskill Fire Department submitted to the Department of Technical Services - Code Enforcement Division an application for a permit to **load** fireworks onto a barge at the following location on July 4, 2024:

---Madeline Marine, Inc. 28 Madeline Ave., Verplanck, NY 10596

WHEREAS, after careful review by the Town of Cortlandt Fire Inspector, said fireworks application has been approved as follows:

- 1. The barge will be loaded on July 4, 2024.**
- 2. There will be NO fireworks stored on land, all fireworks must be off-site or loaded onto the barge.**
- 3. Garden State Fireworks must provide security.**

WHEREAS, said application has been reviewed and endorsed by the Chief of the Local Fire District, The Town of Cortlandt Fire Inspector, the Chairman of the Fire Advisory Board and the Town Supervisor; and

WHEREAS, in accordance with Section XIII, Paragraph D of the Town Code, authorization for the loading of said fireworks is conditioned upon the licensee's submission to the Town Clerk of the Town of Cortlandt a Certificate of Insurance in the sum of Five Million Dollars naming thereon the Town as additionally insured; which certificate has been approved as to form by the Town Attorney; and

NOW, THEREFORE, BE IT RESOLVED, that on the condition that July 4 Ever Fireworks operates only on property for which they have written permission, that the Town Board of the Town of Cortlandt does hereby **GRANT** a Non-Transferable Permit to **Load** Fireworks at Madeline Marine, Inc., on July 4, 2023; and

BE IT FURTHER RESOLVED, that said permit shall require the Fire Inspector of the Town of Cortlandt Code Enforcement Department to be present when the fireworks are loaded; and

BE IT FURTHER RESOLVED, that the Supervisor be, and hereby is, authorized to execute said permit on behalf of the Town Board.

BE IT FURTHER RESOLVED, that said Permit will be granted and issued only upon the completion of all and any required conditions for said Permit by the applicant to the satisfaction of the Town of Cortlandt.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUE ROSE SHATZKIN
TOWN CLERK**

**Adopted on June 11, 2024
At a Regular Meeting
Held at the Town Hall**

RESOLUTION

NUM **DRAFT**

RE: (APPOINT ANDREW FENNELL TO THE TITLE OF MOTOR EQUIPMENT OPERATOR IN THE DEPARTMENT OF ENVIRONMENTAL SERVICES)

WHEREAS, the position of Motor Equipment Operator (MEO) was posted in accordance with the Collective Bargaining Agreement and interviews were conducted with an interview committee consisting of Supervisor Dr. Richard Becker, Director of DES, Steve Ferreira and Director of Operations/HR, Claudia Vahey; and

WHEREAS, the interview committee has asked the Town Board to consider appointing Mr. Andrew Fennell to the title of MEO; and

WHEREAS, the Cortlandt Town Board has agreed to this request; and

NOW, THEREFORE, BE IT RESOLVED, that Mr. Andrew Fennell of 45 Hemlock Trail Court, Carmel, NY be and hereby is appointed to the title of MEO in the Department of Environmental Services. This is a probational appointment and Mr. Fennell will be paid at the hourly rate of \$38.82 8BC-Step 4 (\$81,056)

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on June 11, 2024
at a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER

DRAFT

RE: (APPOINT MICHAEL HERLING TO THE TITLE OF MOTOR EQUIPMENT OPERATOR IN THE DEPARTMENT OF ENVIRONMENTAL SERVICES)

WHEREAS, the position of Motor Equipment Operator (MEO) was posted in accordance with the Collective Bargaining Agreement and interviews were conducted with an interview committee consisting of Supervisor Dr. Richard Becker, Director of DES, Steve Ferreira and Director of Operations/HR, Claudia Vahey; and

WHEREAS, the interview committee has asked the Town Board to consider appointing Mr. Michael Herling to the title of MEO; and

WHEREAS, the Cortlandt Town Board has agreed to this request; and

NOW, THEREFORE, BE IT RESOLVED, that Mr. Michael Herling of PO BOX 544 Crompond, NY be and hereby is appointed to the title of MEO in the Department of Environmental Services. This is a probational appointment and Mr. Herling will be paid at the hourly rate of \$41.31 8BC-Step 5 (\$86,255)

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on June 11, 2024
at a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER

DRAFT

RE: (APPOINT SEAN MULLEADY TO THE TITLE OF MOTOR EQUIPMENT OPERATOR IN THE DEPARTMENT OF ENVIRONMENTAL SERVICES)

WHEREAS, the position of Motor Equipment Operator (MEO) was posted in accordance with the Collective Bargaining Agreement and interviews were conducted with an interview committee consisting of Supervisor Dr. Richard Becker, Director of DES, Steve Ferreira and Director of Operations/HR, Claudia Vahey; and

WHEREAS, the interview committee has asked the Town Board to consider appointing Mr. Sean Mulleady to the title of MEO; and

WHEREAS, the Cortlandt Town Board has agreed to this request; and

NOW, THEREFORE, BE IT RESOLVED, that Mr. Mulleady of 133 Overlook Drive, Mahopac, NY be and hereby is appointed to the title of MEO in the Department of Environmental Services. This is a probational appointment and Mr. Mulleady will be paid at the hourly rate of \$41.31 8BC-Step 5 (\$86,255)

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on June 11, 2024
at a Regular Meeting
Held at Town Hall**

RESOLUTION



RE: (APPOINT RAFAEL MORALES AS A LABORER IN THE DEPARTMENT OF ENVIRONMENTAL SERVICES)

WHEREAS, The Department of Environmental Services currently has vacancies in the title of Laborer; and

WHEREAS, an interview committee consisting of Councilman Richard Becker, D.E.S. Director Stephen Ferreira, D.E.S. and Personnel Manager Claudia Vahey have conducted interviews and made recommendations; and

WHEREAS, the Town Board would now like to appoint Rafael Morales in the Department of Environmental Services; and

NOW, THEREFORE, BE IT RESOLVED, that Mr. Morales of 15 Carlton Ct. Peekskill, be and hereby is appointed to the title of Laborer. This appointment is Temporary to Probational. Mr. Morales will be paid at an hourly rate of \$24.90 BC 5 – Step 1 (\$51,993.). Said appointment is subject to the successful completion of pre-employment physicals, background check, drug screening and reference checks. This appointment becomes effective July 8, 2024.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on June 11, 2024
At a Regular Meeting
Held at Town Hall.**

RESOLUTION



RE: (APPOINT MICHAEL CHIAPPALONE AS A LABORER IN THE DEPARTMENT OF ENVIRONMENTAL SERVICES)

WHEREAS, The Department of Environmental Services currently has vacancies in the title of Laborer; and

WHEREAS, an interview committee consisting of Councilman Richard Becker, D.E.S. Director Stephen Ferreira, D.E.S. and Personnel Manager Claudia Vahey have conducted interviews and made recommendations; and

WHEREAS, the Town Board would now like to appoint Michael Chiappalone in the Department of Environmental Services; and

NOW, THEREFORE, BE IT RESOLVED, that Mr. Chiappalone of 1 Woods Court, Buchanan, be and hereby is appointed to the title of Laborer. This appointment is Temporary to Probational. Mr. Chiappalone will be paid at an hourly rate of \$24.90 BC 5 – Step 1 (\$51,993.). Said appointment is subject to the successful completion of pre-employment physicals, background check, drug screening and reference checks. This appointment becomes effective July 8, 2024.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on June 11, 2024
At a Regular Meeting
Held at Town Hall.**

RESOLUTION



RE: (APPOINT LARREN VAZ AS A LABORER IN THE DEPARTMENT OF ENVIRONMENTAL SERVICES)

WHEREAS, The Department of Environmental Services currently has vacancies in the title of Laborer; and

WHEREAS, an interview committee consisting of Councilman Richard Becker, D.E.S. Director Stephen Ferreira, D.E.S. and Personnel Manager Claudia Vahey have conducted interviews and made recommendations; and

WHEREAS, the Town Board would now like to appoint Larren Vaz in the Department of Environmental Services; and

NOW, THEREFORE, BE IT RESOLVED, that Mr. Vaz of 236 Catherine Street, Buchanan, be and hereby is appointed to the title of Laborer. This appointment is Probational. Mr. Vaz will be paid at an hourly rate of \$24.90 BC 5 – Step 1 (\$51,993.). Said appointment is subject to the successful completion of pre-employment physicals, background check, drug screening and reference checks. This appointment becomes effective July 8, 2024.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on June 11, 2024
At a Regular Meeting
Held at Town Hall.**

RESOLUTION



**RE: (APPOINT CHRISTOPHER VANTASSEL AS A LABORER IN THE
DEPARTMENT OF ENVIRONMENTAL SERVICES)**

WHEREAS, The Department of Environmental Services currently has vacancies in the title of Laborer; and

WHEREAS, an interview committee consisting of Councilman Richard Becker, D.E.S. Director Stephen Ferreira, D.E.S. and Personnel Manager Claudia Vahey have conducted interviews and made recommendations; and

WHEREAS, the Town Board would now like to appoint Christopher VanTassel in the Department of Environmental Services; and

NOW, THEREFORE, BE IT RESOLVED, that Mr. VanTassel of 38 Hardie Street, Verplanck, be and hereby is appointed to the title of Laborer. This appointment is Probational. Mr. VanTassel will be paid at an hourly rate of \$24.90 BC 5 – Step 1 (\$51,993.). Said appointment is subject to the successful completion of pre-employment physicals, background check, drug screening and reference checks. This appointment becomes effective July 8, 2024.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on June 11, 2024
At a Regular Meeting
Held at Town Hall.**

RESOLUTION



RE: (APPOINT JACOB KENDEL AS A LABORER IN THE DEPARTMENT OF ENVIRONMENTAL SERVICES)

WHEREAS, The Department of Environmental Services currently has vacancies in the title of Laborer; and

WHEREAS, an interview committee consisting of Councilman Richard Becker, D.E.S. Director Stephen Ferreira, D.E.S. and Personnel Manager Claudia Vahey have conducted interviews and made recommendations; and

WHEREAS, the Town Board would now like to appoint Jacob Kendel in the Department of Environmental Services; and

NOW, THEREFORE, BE IT RESOLVED, that Mr. Kendel of 3166 Albany Post Road, Buchanan, be and hereby is appointed to the title of Laborer. This appointment is Probational. Mr. Kendel will be paid at an hourly rate of \$24.90 BC 5 – Step 1 (\$51,993.). Said appointment is subject to the successful completion of pre-employment physicals, background check, drug screening and reference checks. This appointment becomes effective July 8, 2024.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on June 11, 2024
At a Regular Meeting
Held at Town Hall.**

RESOLUTION



RE: (APPOINT JAYME GOODING AS A LABORER IN THE DEPARTMENT OF ENVIRONMENTAL SERVICES)

WHEREAS, The Department of Environmental Services currently has vacancies in the title of Laborer; and

WHEREAS, an interview committee consisting of Councilman Richard Becker, D.E.S. Director Stephen Ferreira, D.E.S. and Personnel Manager Claudia Vahey have conducted interviews and made recommendations; and

WHEREAS, the Town Board would now like to appoint Jayme Gooding in the Department of Environmental Services; and

NOW, THEREFORE, BE IT RESOLVED, that Mr. Gooding of 612 Kissam Road, Peekskill, be and hereby is appointed to the title of Laborer. This appointment is Probational. Mr. Gooding will be paid at an hourly rate of \$24.90 BC 5 – Step 1 (\$51,993.). Said appointment is subject to the successful completion of pre-employment physicals, background check, drug screening and reference checks. This appointment becomes effective July 8, 2024.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on June 11, 2024
At a Regular Meeting
Held at Town Hall.**

RESOLUTION

DRAFT

NUMBER X-24

(RE: APPOINT 2024 SUMMER SEASONALS)

RESOLVED, pursuant to Town Board Policy adopted on February 11, 1997, that the following be and hereby are appointed as seasonal employees in the Town of Cortlandt Government to work in various departments and divisions. The hourly rate of pay varies with the position. Pool appointments become effective on May 28, 2024 – September 2, 2024, and camp appointments become effective June 29, 2024 – August 9, 2024:

	NAME	TITLE	2024 ROP
Day Camp	Guarino, Brenna	Game Room Specialist	\$18.00
	DeJesus, Corey	Senior Counselor	\$13.00
	Dyer, Eloise	Senior Counselor	\$13.00
	Majeed, Joshua	Senior Counselor	\$13.00
	Pisani, Cassidy	Senior Counselor	\$13.00
	Jeffcoat, Serenity	Intermediate Counselor	\$10.00
	Fusilli, Gabe	Intermediate Counselor	\$9.00
	Jones, Sophia	Intermediate Counselor	\$9.00
	Parkes, Justin	Intermediate Counselor	\$9.00
	Moses, Sara	Intermediate Counselor	\$8.00
	Faulkner, Gianna	Junior Counselor	\$5.00
	Fornelos, Gabriella	Junior Counselor	\$5.00
	Harbolic, Brianna	Junior Counselor	\$5.00
	Helfrich, Logan	Junior Counselor	\$5.00
	Katzenberg, Sienna	Junior Counselor	\$5.00
	Lopez, Ramy	Junior Counselor	\$5.00
	Michalak, Jason	Junior Counselor	\$5.00
	Bar, Maytal	CIT	\$1.00
	Camarra, Katelyn	CIT	\$1.00
	Cody, Avery	CIT	\$1.00
	Conticello, Luke	CIT	\$1.00
	Cover, Xavier	CIT	\$1.00
	Fata, Steven	CIT	\$1.00
	Jeffcoat, Elizabeth	CIT	\$1.00
	Kessler, Jasmyne	CIT	\$1.00
	Laboy, Nina	CIT	\$1.00
	Lagudad, Folasade	CIT	\$1.00
	Lengfellner, Jackson	CIT	\$1.00
Pasato, Mathias	CIT	\$1.00	
Siller, Stella	CIT	\$1.00	

	Tisinger, Abigail	CIT	\$1.00
5, 6 Grade Camp	NAME	TITLE	2024 ROP
	Riefenhauser, Heather	Arts & Crafts Specialist	\$16.50
	Ogbonna, Emmanuel	Senior Counselor	\$14.00
	Apodaca, Ge Nicco	Senior Counselor	\$13.50
	Boyle, Brendan	Senior Counselor	\$13.50
	Tolbert, Logan	Senior Counselor	\$13.50
7, 8 Grade Camp	NAME	TITLE	2024 ROP
	Sherman, Kamryn J.	Assistant Director	\$20.00
	Skelly, Keira	Arts & Crafts Specialist	\$14.50
	Anderson, Leola	Senior Counselor	\$14.00
	Hodge, Taryn	Senior Counselor	\$14.00
	Pearson, Hailey	Senior Counselor	\$14.00
	Spencer, Hailey	Senior Counselor	\$14.00
	Aguila, Eva	Senior Counselor	\$13.50
Nethercott, Matthew	Senior Counselor	\$13.50	
Playgrounds	NAME	TITLE	2024 ROP
	Cosson, Lainey	CIT	\$1.00
	Ferguson, Madeline	CIT	\$1.00
Mini Golf	NAME	TITLE	2024 ROP
	Marcelo, ReniAnn	Mini Golf Attendant	\$8.75
	Mazzoni, Abigail	Mini Golf Attendant	\$7.25
	Rivera, Sophie	Mini Golf Attendant	\$7.25
	Wong, Kelsey	Mini Golf Attendant	\$7.25
Pool Staff	NAME	TITLE	2024 ROP
	Simonetti, Richie	Lifeguard	\$14.50
	Daoud, Sofia	Lifeguard	\$14.00
	Obermeier, Vivian	Lifeguard	\$14.00
	Rodriguez, Matthew	Lifeguard	\$14.00
	Salazar, Cecilia	Lifeguard	\$14.00
	Schattman, Fotini	Lifeguard	\$14.00
	Schattman, Yorgia	Lifeguard	\$14.00
	Vega, Jayden	Lifeguard	\$14.00
	Vega, Logan	Lifeguard	\$14.00
	Wong, Tristan	Cashier	\$8.85
	Lowy, Nicholas	Maintenance	\$8.55
	Scully, Aidan	Maintenance	\$8.55
	Bornstein, Rayna	Cashier	\$8.25
	Gomez, Lily	Maintenance	\$7.25
	Mendez, Israel	Maintenance	\$7.25
	Rainbeau, Dakota	Maintenance	\$7.25
	Rawlins, Nadir	Maintenance	\$7.25
Seenjan, Matthias	Maintenance	\$7.25	
Zerrle, Benjamin	Maintenance	\$7.25	
Swim Instructors	NAME	TITLE	2024 ROP

	Segnit, Nicole	Director Swim Inst/WSI	\$34.80
	Freedman, Nathan	Swim Instructor	\$15.00
	McManus, James	Swim Instructor	\$15.00
	Muranaka, Tyler	Swim Instructor	\$15.00
	Rinaldi, Nicholas	Swim Instructor	\$15.00
	Salameh, Chase	Swim Instructor	\$15.00
	Diaz, Emily	Swim Instructor	\$14.50
	Moore, Logan	Swim Instructor	\$14.50
	More, Alex	Swim Instructor	\$14.50
	Rivera, Jonna	Swim Instructor	\$14.50
	Rubin, Logan	Swim Instructor	\$14.50
	Simonetti, Richie	Swim Instructor	\$14.50

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on June 11, 2024
at a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER **DRAFT**

**(RE: AUTHORIZE THE APPOINTMENT OF THE FOLLOWING SEASONAL EMPLOYEES
IN THE DEPARTMENT OF ENVIRONMENTAL SERVICES FOR THE YEAR 2024)**

NOW THEREFORE BE IT RESOLVED, the following seasonal employees will be appointed in the Department of Environmental Services, with a start date of (See Below) and an end date four months thereafter. This appointment is subject to completion of drug screening.

WATER	NAME	START DATE
	Gabriel Andino	6/15/2024
HIGHWAY	NAME	START DATE
	Brandon Sumpster	6/15/2024
SANITATION	NAME	START DATE
	Alexander Rodriguez	6/15/2024

BE IT FURTHER RESOLVED, all temporary employees in the Department of Environmental Services shall be compensated at an hourly rate of pay of \$18.00.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on June 11, 2024
at a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER -24

(RE: APPOINT 2024 SUMMER SEASONALS)

RESOLVED, pursuant to Town Board Policy adopted on February 11, 1997, that the following be and hereby are appointed as seasonal employees in the Town of Cortlandt Government to work in various departments and divisions with a start date of May 28, 2024 and an end date of September 2, 2024.

	NAME	DEPARTMENT
TOWN HALL	Benjamin Lagos	Comptroller
	Jacob Feliciano	Purchasing

BE IT FURTHER RESOLVED, all temporary seasonal employees in Town Hall shall be compensated at an hourly rate of pay of \$18.00.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on June 11, 2024
at a Regular Meeting
Held at Town Hall**

RESOLUTION

DRAFT

NUMBER -24

**(RE: AUTHORIZE AN INTERMITTENT LEAVE OF ABSENCE FOR AN EMPLOYEE
IN THE ASSESSOR'S OFFICE EFFECTIVE JUNE 1, 2024 – JUNE 1, 2025)**

RESOLVED, that the following employee is authorized an Intermittent Leave of Absence:

Employee ID # 557035 – Effective June 1, 2024 – June 1, 2025

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on June 11, 2024
at a Regular Meeting
Held at Town Hall**

RESOLUTION

DRAFT

NO.

(SCHEDULE A PUBLIC HEARING FOR JULY 16, 2024 REGARDING A DANGEROUS BUILDING AT 8 OVERLOOK COURT)

WHEREAS, the Town Board is in receipt of a Dangerous Building Evaluation report from the Director of Code Enforcement; and

WHEREAS, the alleged dangerous building is located at 8 Overlook Court (SBL 24.9-5-13); and

WHEREAS, pursuant to Chapter 135 of the Town Code, the Town Board will conduct a public hearing;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board Schedules a Public Hearing based on the Dangerous Building Evaluation report for 8 Overlook Court at 7:00 PM at Town Hall located at 1 Heady Street, Cortlandt Manor, New York 10567.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN, TOWN CLERK**

**Adopted June 11, 2024
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NO.

(SCHEDULE A PUBLIC HEARING FOR JULY 16, 2024 REGARDING A DANGEROUS BUILDING AT 95 15TH STREET)

WHEREAS, the Town Board is in receipt of a Dangerous Building Evaluation report from the Director of Code Enforcement; and

WHEREAS, the alleged dangerous building is located at 95 15th Street (SBL 43.18-1-11); and

WHEREAS, pursuant to Chapter 135 of the Town Code, the Town Board will conduct a public hearing;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board Schedules a Public Hearing based on the Dangerous Building Evaluation report for 95 15th Street at 7:00 PM at Town Hall located at 1 Heady Street, Cortlandt Manor, New York 10567.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted June 11, 2024
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER X-24

**(RE: SCHEDULE A PUBLIC HEARING FOR JULY 16, 2024 FOR
THE 2025-2027 CDBG GRANT APPLICATIONS)**

RESOLVED, that the Town Board of the Town of Cortlandt, Westchester County, New York will conduct **PUBLIC HEARING** on the 16th day of July, 2024 at 7:00 o'clock P.M., prevailing time, or as soon thereafter as possible, in the Vincent F. Nyberg General Meeting Room of the Town Hall located at One Heady Street, Cortlandt Manor, New York, on the 2025-2027 Community Development Block Grant Application Season.

All persons interested in this proposed action will be heard at this time, date and place specified above, and written comments in regard thereto should be submitted to the Town Clerk no later than 4:00 pm, of the day of said Public Hearings to be included in the transcript of the proceedings of this hearing.

The Town Hall is a handicapped accessible facility.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted June 11, 2024
At a Regular Meeting
Held at Town Hall**